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## MEETING MINUTES

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**Committee:** Highway  
**Date:** Wednesday, April 10, 2019  
**Time:** 7:30 AM  
**Location:** Forestry Conference Room, 1633 Neva Road, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 7:30 A.M, by Chairman Hurlbert.
2. Roll call was conducted.

Highway Committee		
Name	Role	Status
Richard H. Hurlbert	Chair	Present
Joe Novak, III	Vice-Chair	Present
Pete Pennington	Secretary	Present
Richard Wiegert	Member	Present
Arlene Bonacci	Member	Present

  

Non- Committee Members Present	
Name	Interest
Brian Braun	Highway Commissioner
Jason Thom	Assistant Highway Commissioner
Darryl Landeau	Sr. Planner NCWRPC
Mark Desotell	City Administrator
Erik Rantala	Forest Administrator
Tina Ver Hagen	Human Resources
Pam Resch	Finance Director
Robin Stowe	Corporation Counsel
Ron Kaas	Citizen
Terry Brand	Citizen
Glenn Bugni	Citizen
Nancy Bugni	Citizen
Crystal Wells	Citizen
Judy Nagel	County Clerk/Recording Secretary

3. The Committee recited the Pledge of Allegiance.
4. Approval of previous meeting minutes: Motion by Pennington, second by Wiegert to approve the March 13, 2019 Highway Committee meeting minutes. All ayes, motion carried.
5. Public comment on agenda items and the consideration of items to be added to future agendas:
6. Review/approve portions of County highways included in the proposed Langlade County Bicycle and Pedestrian Plan. Darryl Landeau, Senior Planner for North Central Wisconsin Regional Planning

## Meeting Minutes (Continued)

Commission to update committee on revised plan. Darryl Landeau presented the revised bike and ped plan to the Committee. Landeau has been working with the Highway and Forestry Committees on this Bicycle and Ped Plan; completed with a mapping component, an advisory group, making it DOT suitable. Pennington questions roadways allowed for ATVs and roadways allowed for Bicycle use. Rantala reported that the Forestry Committee will also be reviewing the plan. Motion by Wiegert, second by Pennington to table this Bicycle and Pedestrian Plan. All ayes, motion carried.

7. Discuss/approve Wheel Tax Ordinance and forward to County Board. Several members of the City of Antigo spoke regarding the Wheel Tax and sharing the Wheel Tax with the City of Antigo. Corporation Counsel Stowe reminded the Committee that the Wheel Tax, when collected, can only be used for transportation. Stowe reviewed the concerns of the Public from the Public Hearing last month. Discussion held as to a referendum and/or an intergovernmental agreement with the City and Towns. Discussion also held as to the amount of wheel tax to be charged. Motion by Novak to place a \$10 Wheel Tax Ordinance by Langlade County. Chairman Hurlbert called three times for a second. Motion failed. Motion by Wiegert, second by Novak for Langlade County to collaborate with the City of Antigo and the Townships to create a \$20 Wheel Tax for Langlade County. All ayes, except Pennington and Bonacci nay, 3/2 motion carried. Stowe will contact and meet with City Attorney and Towns Association, bring this agenda item back next month. Pennington requests to attend the meeting.
8. Discuss machinery, shop and repairs: Commissioner Braun reviewed the Machinery/Shop/Repairs list with the Committee. Pennington discussed the fuel tank replacement at the Highway Shop. Commissioner Braun stated that money for the fuel tank replacement will be coming from the highway fund balance. The Committee requested the fuel pumps be on the next agenda.
9. Discuss Highway Operations: Commissioner Braun distributed and reviewed the Highway Operations list with the Committee. Discussion on the frost tubes and the utility pedestal that was hit on Highways 45/47. The Committee discussed the use of GPS for locating pedestals. Motion by Pennington, second by Bonacci to accept the Machinery, Shop and Repairs and Highway Operations reports. All ayes, motion carried.
10. Ratify Chairman's decision to approve 2019 WIDOT Performance Based Maintenance (PBM) project for crack sealing on USH "45" south and STH 52. Commissioner Braun reviewed the project with the Committee, as the proposed cost is \$65,416.88 for crack sealing on USH 45 south and STH 52. Chairman Hurlbert has already approved the proposal. Motion by Wiegert, second by Pennington to ratify Chairman Hurlbert's decision, approving the PBM project for 2019. All ayes, motion carried.
11. Discuss/approve attendance at North Central Region (NCR) Spring meeting April 26, 2019 in Stratford, WI. Discussion held as to interest in attending. Chairman Hurlbert and Commissioner Braun are planning to attend. Motion by Bonacci, second by Novak to approve Hurlbert and Braun attending the NCR Spring Meeting April 26, 2019. All ayes, motion carried.
12. Highway building renovation project update: Pennington reported to the Committee the issues that have come up and need repaired prior to final payment and completion of the project. Discussion held as to the cracked floor in the wash bay, drain cracking, doors to be hung and finished. Information only.

## Meeting Minutes (Continued)

13. Discuss ADA accessibility of Highway Office: this item will be on next month agenda.
14. Review hours of office personnel and work load, with possible action: Corporation Counsel Stowe, Finance Director Resch and Human Resources Ver Hagen joined the Committee for discussion of the hours worked by the highway office staff, as both staff are at 35 hours per week, and Commissioner Braun is requesting increasing each office employee to 37.5 hours per week. Discussion held. The Committee agreed to keep both office employees at 35 hours per week. Per Chairman Hurlbert, no action taken.
15. Discuss/approve Seasonal Forman and filling vacant Construction Forman position: Commissioner Braun stated there is a vacant Forman position, as the Crushing Forman moved to another position within the Highway Department. Braun is requesting approval to post internally and externally for vacant Construction Forman. Motion by Pennington, second by Bonacci to approve filling the vacant Construction Forman Position, posting internally and externally. All ayes, motion carried.
16. Approve list of engineering firms to create a "roster" to be used to comply with State Transportation Program (STP) Project requirements: Commissioner Braun distributed a list to the Committee, requesting approval of this list, as the approved list could submit proposals for STP projects. Motion by Pennington, second by Novak to approve the proposed roster for the STP Projects. All ayes, motion carried.
17. Schedule next meeting: May 8, 2019 at 7:30 a.m. Forestry Conference Room
18. Adjourn meeting: Motion by Pennington, second by Bonacci to adjourn the meeting at 9:20 a.m. All ayes, motion carried.

Minutes transcribed and submitted<sup>i</sup> by:  
Judy Nagel, County Clerk

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