



MEETING MINUTES

Committee: Highway & Airport Committee
Date: Wednesday, July 8, 2020
Time: 7:30 AM
Location: Forestry Office: Highway Annex/Forestry Conf. Room, 1633 Neva Road, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 7:30 A.M, by Chairman Shinnars.
2. Roll call was conducted.

Highway Committee		
Name	Role	Status
George Shinnars	Chair	Present
Richard H. Hurlbert	Vice-Chair	Present
Joseph Novak, III	Secretary	Present
Roger Buck	Member	Present
Richard Wiegert	Member	Present
Non- Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Laura Lewis	Highway Office Staff	
John Medo	Supervisor	
Reinhardt Balcerzak	Supervisor	
Several members of the Public		
Judy Nagel	County Clerk/Recording Secretary	

3. The Committee recited the Pledge of Allegiance.
4. Approval of previous meeting minutes: Motion by Novak, second by Buck to approve the June 10, 2020 Highway & Airport Committee Meeting Minutes. All ayes, motion carried.
5. Public comment on agenda items and the consideration of items to be added to future agendas: Novak requests discussion on the ADA Information.

AIRPORT: No agenda items

HIGHWAY:

6. Review/Revise ATV/UTV Route Application form, policy and ordinance: Commissioner Braun reviewed the proposed revised ATV/UTV Policy. Discussion on when applications will be addressed; what Committee of jurisdiction; public hearings to consider applications; Board approval on applications. Discussion on ATV/UTV trail closure, with routes on county roads, the routes could remain open all year round. Discussion on club deposit with the request, as the funding is used for signage and trail/route maintenance and insurance provided by Clubs. Wiegert discussed opening up all county roads, with Highway Commissioner discretion. Wolf River Riders/Parrish Highlanders President Prouse addressed the Committee that their club has approved purchasing signage if all county roads were opened to ATV/UTV use. Motion by Wiegert to hold a public hearing to open up all county

Meeting Minutes (Continued)

roads to be used for ATV/UTV with proper signage, with road closure at the discretion of the Highway Commissioner, moving this along as quick as possible, second by Hurlbert. Discussion on road exemptions, criteria to be exempt, road traffic and crash data. All ayes, motion carried. Public hearing will be held July 27, 2020 at 5:00 p.m. at the Clover Room. Discussion continued on the current revised policy. Commissioner Braun read the revised policy. Motion by Wiegert, second by Buck to approve the Revised Policy #05-02: ATV Routes on the County Trunk Highway System, with changes. All ayes, motion carried. Anyone with concerns on opening certain county roads, contact Highway Commissioner Braun.

7. Project updates – Fuel System, CTH “Y” Bridge, shop overhead doors: Commissioner Braun discussed the completed fuel system, with a total cost of \$217,640.68, funding from short term borrowing. Discussion on the remaining funds from borrowing. CTH “Y” Bridge completion discussed, date delayed to July 17, 2020, due to an issue with special ordered risers. Braun stated the shop overhead doors were replaced, at a cost of \$14,502. Information only.
8. Discuss/Consider Highway Building Renovation/Repairs, including: Caulking wall panels in pre-cast Shop Building, Salt Dome Roof and future building projects: Commissioner Braun discussed the caulking issues, as Finance Committee has approved to use \$20,000 from the \$3.5 million borrowing. Discussion on the caulking project. Braun discussed the issues with the salt dome roof, checking with the State on funding. Braun also discussed the ADA issues with the office area at the Highway Shop, accessibility, roof issues, working with a 1937 building. Suggestions: stand-alone building for the office; wait a couple of years, and take down block building and reconstruct with concrete walls. Discussion on getting an engineer involved, creating a two-step project and possible funding for the project. The Committee agreed to move forward with a two-step project.
9. Maintenance Items, small projects and Summer help: Commissioner Braun stated that there is one seasonal summer helper at the Highway Shop. Braun also reviewed the summer projects: paving projects, shouldering, lines painted, wedging on county roads, culvert pavement. Discussion on a property on Highway J. Wiegert agreed to view this property with Commissioner Braun.
10. Schedule next meeting: Public Hearing: July 27, 2020 at 5:00 p.m. Regular monthly meeting scheduled August 12, 2020 at 7:30 a.m. at Forestry Office.
11. Adjourn meeting: Motion by Novak, second by Hurlbert to adjourn the meeting at 9:15 a.m. All ayes, motion carried.

Minutes transcribed and submittedⁱ by:

Judy Nagel, County Clerk
