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## MEETING MINUTES

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**Committee:** Highway & Airport Committee  
**Date:** Wednesday, August 12, 2020  
**Time:** 7:30 AM  
**Location:** Forestry Office: Highway Annex/Forestry Conf. Room, 1633 Neva Road, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 7:30 A.M, by Chairman Shinnars.
2. Roll call was conducted.

Highway Committee		
Name	Role	Status
George Shinnars	Chair	Present
Richard H. Hurlbert	Vice-Chair	Present
Joseph Novak, III	Secretary	Present
Roger Buck	Member	Present
Richard Wiegert	Member	Present
Non- Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Laura Lewis	Highway Office Staff	
Erik Rantala	Forest Administrator	
Reinhardt Balcerzak	Supervisor	
Several members of the Public		
Judy Nagel	County Clerk/Recording Secretary	

3. The Committee recited the Pledge of Allegiance.
4. Approval of previous meeting minutes: Motion by Hurlbert, second by Wiegert to approve the July 8, 2020 and July 27, 2020 Highway & Airport Committee Meeting Minutes. All ayes, motion carried.
5. Public comment on agenda items and the consideration of items to be added to future agendas: no comment.

**AIRPORT: No agenda items**

**HIGHWAY:**

6. Review/Revise ATV/UTV Route Application form, policy and ordinance: Commissioner Braun reviewed the Proposed Ordinance. Discussion on DNR and DOT regulations for signage, as 35 mph designated, unless otherwise posted. With the proposed Ordinance, all County Highways will be designated ATV Routes, unless otherwise posted. The Committee reviewed the existing applications: 1) Route on County Highway I, a connecting route, 2.5 miles. 2) Route on County Highway T, just west of TT, to State Highway 55, discussion held. Committee agreed to this route request, with conditional permit from the DOT to cross State Highway 55. 3) Request from Country Inn on County Road DD to the Forest County Line, 1.7 miles, with discussion on delineating the entrance to the Inn parking lot. 4) Route request County Highway A, before TT to State Highway 52

## Meeting Minutes (Continued)

intersection, 8 miles. Discussion on three limited site hills, signage. 5) Route on County Road P from Harmon Road to Mytas Road, requesting that this route be opened up all year round, 2.75 miles. Discussion held. Committee agreed to approve these routes within our current ordinance/policy. Motion by Hurlbert, second by Wiegert to approve requests 1-5 listed above, with the stipulations and changes as noted above. All ayes, motion carried.

Discussion on the proposed Ordinance opening all County Roads to ATV/UTV use, with those exceptions noted by the Committee and the Highway Commissioner. Motion by Wiegert, second by Hurlbert to approve the proposed Ordinance opening all County Roads to ATV/UTV routes, with exceptions posted. All ayes, motion carried. Discussion regarding the County Roads designated exempt.

7. Update on Highway Department Operations: Commissioner Braun discussed the paving operations, the washout on Highway 52 by Kettlebowl ski hill, long-line painting, the flooding in the Cuellar pit, working with Emergency Management and working with FEMA on the blowdown funding and the flooding damage funding. Braun discussed incentive pay for the paving crew. Discussion held. Motion by Hurlbert, second by Novak to approve the four-man paving crew fifty cents per hour incentive pay, with funding in the budget. All ayes, motion carried. Braun also discussed the culvert issue on Highway J, discussing the hill cut, designed by an engineering firm. The Committee was shown an aerial photo of the area. Chairman Shinners requests Commissioner Braun contact the plan design engineering firm to discuss the issue with them. Information only.

8. Discuss CIP Projects for 2020/2021:

1. County Bridge/Culvert Aid Program:
2. Paving County Highways:
3. County Highway Improvement, CHIP:
4. STP Bridge (County T), program is in 2022, no ranking

The Committee discussed items 1-3, ranking each for the 2021 Projects, submitting the ranking sheet to the Finance Department.

9. Discuss replacement of Highway Shop: The Committee discussed the roof lines, the snow load, the funding for the replacement of the Highway Shop Office area. The Committee also discussed the caulking of the 1973 block building. No action.

10. Discuss Highway Department Budget for 2021: Commissioner Braun and Office Assistant Laura Lewis discussed the 2021 Highway Department Budget, keeping the levy the same as 2020. Motion by Wiegert, second by Novak to preliminary approve the 2021 Highway Department Budget and forward this onto the Finance Committee. All ayes, motion carried.

11. Schedule next meeting: September 9, 2020 at 7:30 a.m. at Forestry Office.

12. Adjourn meeting: Motion by Buck, second by Novak to adjourn the meeting at 9:30 a.m. All ayes, motion carried.

Minutes transcribed and submitted<sup>1</sup> by:

Judy Nagel, County Clerk

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