

800 CLERMONT STREET
ANTIGO, WI 54409-1948
WWW.CO.LANGLADE.WI.US

LANGLADE COUNTY



TELEPHONE: (715)627-6200
FAX: (715)627-6303

MEETING MINUTES

Committee: Highway & Airport Committee
Date: Tuesday, April 23, 2024
Time: 3:00 p.m.
Location: Highway Department, 1521 Arctic Street

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 3:00 p.m., by Chairman Pierce
2. Conduct Roll Call
3. Please silence all cell phones

Highway Committee		
Name	Role	Status
Ben Pierce	Chair	Present
Todd Mayr	Vice-Chair	Present (arrived late)
Roger Buck	Member	Present
John Medo	Member	Present
Steve Maier	Member	Present
Non- Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
David Allen	Assistant Highway Commissioner	
Joe Tatro	Operations Manager	
Jason Hilger	County Administrator	
Alan Horzewski	Airport Assistant Manager	
Doug Curler	County Board Supervisor	
Danny Spatchek	ADJ Reporter	
Tom Hartman	Citizen	
Judy Nagel	County Clerk/ Recording Secretary	

4. Recite the Pledge of Allegiance
5. **Approve previous meeting minutes of February 7, 2024:** Motion by Buck, second by Medo to approve the previous meeting minutes of February 7, 2024. All ayes, motion carried.
6. **Public requests for items to be added to future meeting agendas:** No public comment.

AIRPORT ITEMS:

7. **2024 Airport Projects:** Assistant Airport Manager Alan Horzewski discussed the 2024 proposed Airport Projects: crack sealing, working on the Airport Master Plan to extend the runway, Taxi-Lane reconstruction, and Hangar Construction. Horzewski explained the project funding, 90% Federal/5% State/5% County. Discussion held.
8. **Airport Operational Report:** Horzewski discussed the spring weather, the students that completed training for either private or commercial, current students, an additional instructor coming, lower fuel sales (winter weather related) at the Airport, and the August 3rd, 2024 Community Fly-In at the Airport. Discussion of a hangar door replacement.

Meeting Minutes (Continued)

HIGHWAY ITEMS:

9. **Discuss Aggregate Crushing and Asphalt Cement Proposal Results:** Highway Commissioner Braun discussed the three proposal results for Gravel Crushing, explaining the pit locations. Discussion held. Braun discussed the results of the Oil Quote, stating that the Highway Department received four proposals. Braun discussed the lowest proposal gets 50% of the job, and each of the competitors has the option to match the lowest proposal, with one of the remaining three declining. Discussion held. No action is needed.
10. **Updates on CTH B Reconstruction Project and CTH H Bridge Project:** Braun discussed the CTH B Project, from Highway 45 to Highway 52. Braun discussed clearing the ROW, working with Ayres and the Town on the plan design, and receiving DOT approvals. Braun also discussed the CTH H Bridge Project, a bridge over the Prairie River, testing for hazardous materials, soil boring, and design completion. Discussion held.
11. **Review 2024 Road Brushing Projects:** The Committee reviewed the referral from Supervisor McDougal regarding the brushing completed in the Town of Antigo. Operations Manager Tatro discussed the various estimates that were provided to the Town before the work was completed for the Town. Citizen Tom Hartman addressed the Committee regarding the tree debris left in the ROW and on his property, showing pictures and actual debris that was left. Highway Commissioner Braun will work with Mr. Hartman and the Town of Antigo on remediation. Discussion was held on containment of the debris, preventative action of the remaining debris, and communication of brushing projects. Road brushing project discussion will be referred to the Town/Unit Meeting.
12. **Staffing Updates, Introduction of Deputy Highway Commissioner:** Highway Commissioner Braun stated that the Highway Department is currently fully staffed, just hiring for seasonal help for flagging operations. Deputy Highway Commissioner Allen was introduced to the Committee, with a discussion on the job description for the position.
13. **Review Project Grants:** Highway Commissioner Braun discussed the grants the Highway Department has received: Local Road Improvement Grant, Discretionary Grant, Public Service Grant, Discretionary Crack Sealing, and Traffic Maintenance Agreement Award.
14. **Highway Commissioner Report:** Highway Commissioner Braun updated the Committee on the activities of the Highway Department: brushing on County and Town Roads, long-line painting, pulling up shoulders, working with the Forestry Department on maintenance of ATV trails, trash pickup and the follow up on the adopt a Highway Trash pickup, grading on town roads, signage for County Parks, grader work on Wolf River State Trail and Sherry Road. Discussion on the culvert inspection that was discussed last month.
15. **County Administrator Comments/Updates:** County Administrator Hilger discussed the Highway Department Budget, discussing the two funds, Fund 210 and Fund 610. Hilger explained to the Committee the interaction between the two funds. Hilger also discussed the year-end Highway revenue and expense balances for 2023.
16. **Set the Next Meeting Date:** May 14, 2024, at 4:30 in the Highway Department Conference Room.
17. **Adjourn the Meeting:** Motion by Medo, second by Mayr to adjourn the Highway Committee meeting at 4:40 p.m. All ayes, motion carried.

Judy Nagel, County Clerk
Recording Secretary