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LANGLADE COUNTY



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MEETING MINUTES

Committee: Highway & Airport Committee
Date: Wednesday, December 13, 2023
Time: 2:30 p.m.
Location: Highway Department, 1521 Arctic Street

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 2:30 p.m., by Chairman Wagner
2. Conduct Roll Call Motion by Buck, second by Medo to excuse Bardo. All ayes, motion carried.
3. Please silence all cell phones

Highway Committee		
Name	Role	Status
Warren Wagner	Chair	Present
Roger Buck	Vice-Chair	Present
John Medo	Member	Present
Daniel Persen	Member	Present
Carol Bardo	Member	Absent
Non- Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Don & Kathy Bintz	Langlade County Airport Managers	
Alan Horzewski	Langlade County Airport Assistant Manager	
Jason Hilger	County Administrator	
Doug Curler	County Board Supervisor	
Reinhardt Balcerzak	County Board Supervisor	
Jim Mattek	J.W. Mattek & Sons, Inc.	
Judy Nagel	County Clerk/ Recording Secretary	

4. Recite the Pledge of Allegiance
5. Approve previous meeting minutes of November 8, 2023: Motion by Persen, second by Buck to approve the previous meeting minutes of November 8, 2023. All ayes, motion carried.
6. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas: Medo requests a list of the roads that will be paved/repared in Budget Year 2024. Commissioner Braun will provide such list at the next meeting.

AIRPORT ITEMS:

7. Update on Hangar Land Lease: Horzewski, Airport Assistant Manager, stated that the lease agreement will be completed after January 1, 2024, and will keep the Committee updated.
8. Review Airport Manager and FBO Contract (2024-2028): County Administrator Hilger stated that the current 5-year contract will be ending at the end of 2023. The new contract is within 2024 budget, and allows for a 2% annual increase. Discussion held. Motion by Buck, second by Medo to approve the Airport Manager and FBO Contract for 2024-2028. All ayes, motion carried.
9. 2023 Year in Review: Horzewski, Airport Assistant Manager, provided a written report for the Committee. Report included data on Fuel Sales at the Airport, Flight Training, Aircraft

Meeting Minutes (Continued)

Maintenance, Hangar Construction, Master Plan for the Airport, New Snow Removal Equipment at the Airport, Economic Impact of the Airport in the Community and Trend Data for the Airport. Discussion held. Report is available.

HIGHWAY ITEMS:

10. **J.W. Mattek & Sons, Inc. annual request for 2024 Overweight Seed Potato Permit:** Highway Commissioner Braun stated this request, following State Statute, allows the requestor to provide a listing of the roads that will be traveled by J.W. Mattek & Sons, Inc. in 2024 where the trucks will be hauling 90,000 instead of 80,000 pounds. Discussion held. Motion by Persen, second by Buck to approve the request from J.W. Mattek & Sons, Inc. for a 2024 Overweight Seed Potato Permit. All ayes, motion carried. The Committee signed the request.
11. **Schroeder Bros. Farms, Inc. annual request for 2024 Overweight Seed Potato Permit:** Highway Commissioner Braun stated this request, following State Statute, allows the requestor to provide a listing of the roads that will be traveled by Schroeder Bros. Farms, Inc. in 2024 where the trucks will be hauling 90,000 instead of 80,000 pounds. Discussion held. Motion by Medo, second by Buck to approve the request from Schroeder Bros. Farms, Inc. for a 2024 Overweight Seed Potato Permit. All ayes, motion carried. The Committee signed the request.
12. **Discuss Policy "Special Use of County Trunk Highways:** Highway Commissioner Braun is requesting input on creating a Policy for Langlade County Special Use Permit for County Trunk Highways. Discussion on events, safety concerns, methodology for closure and signage. Corporation Counsel Stowe provided considerations to review when applying for road closure due to an event on County Highways. Discussion on presenting this information to the Unit Meeting in March. Motion by Medo, second by Persen for Highway Commissioner, County Administrator and Corporation Counsel to create a Policy for Special Use of County Trunk Highways. All ayes, motion carried.
13. **County Administrator Comments/Updates:** County Administrator Hilger discussed the 2023 Highway Budget. Discussion held. Administrator Hilger also discussed the need to manage employee work weeks, potentially limiting work hours to 40 per work week unless there are storms late in the week or vital work needs to be completed. Work weeks in excess of 40 hours will be at the discretion of the County Administrator and Highway Commissioner. Discussion on when the County is called to plow town roads, town road billing, explaining the road billing to the Town Chairpersons. Discussion on staffing.
14. **Next meeting date:** February 7, 2024 at 2:30 PM at the Highway Conference Room.
15. **Adjourn the meeting:** Agenda is complete, adjourn the December 13, 2023 Highway/Airport Committee Meeting at 4:00 p.m. All ayes, motion carried.

Judy Nagel, County Clerk
Recording Secretary