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LANGLADE COUNTY



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MEETING MINUTES

Committee: Highway & Airport Committee
Date: Wednesday, December 11, 2024
Time: 5:00 p.m.
Location: Highway Department Conference Room, 1521 Arctic Street

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 5:10 p.m., by Chairman Pierce
2. Conduct Roll Call Motion by Maier, second by Buck to excuse Mayr. All ayes, motion carried.
3. Please silence all cell phones

Highway Committee		
Name	Role	Status
Ben Pierce	Chair	Present
Todd Mayr	Vice-Chair	Absent
Roger Buck	Member	Present
John Medo	Member	Present
Steve Maier	Member	Present
Non-Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Nick Novy	Assistance Highway Commissioner	
Joe Tatro	Operations Manager	
Alan Horzewski	Assistant Manager, by phone	
Jason Hilger	County Administrator	
Reinhardt Balcerzak	Supervisor	
Kevin Bouche	Facilities Management Director	
John Mattek	J.W. Mattek Farms	
Judy Nagel	Deputy County Clerk/ Recording Secretary	

4. Recite the Pledge of Allegiance
5. Approve previous meeting minutes of October 14, 2024: Motion by Maier, second by Buck to approve the previous meeting minutes of October 14, 2024. All ayes, motion carried.

AIRPORT ITEMS:

6. Annual Airport Hangar Leases: Amount, Payment Frequency, Payment Options: Assistant Airport Manager, by phone, discussed the changes to the billing cycle, currently monthly, proposes going to quarterly billing for hangar leases, starting April 1, 2025. Discussion held. County Administrator Hilger will be looking into payment options for hangar leases. Horzewski is also working on a new lease format, to be reviewed by the County Administrator.
7. WisDOT Bureau of Aeronautics Update: Assistant Airport Manager Horzewski discussed the recent communication with the WisDOT Bureau of Aeronautics, noting changes to staff in Madison, making sure that we do not lose any of the bill funding from 2022. Horzewski is still working with the Project Manager on the hangar projects, providing the Committee with funding and project scope, possibly in early February. Medo discussed the Sheboygan County

Meeting Minutes (Continued)

Airport presentation at WCA regarding the number of individual hangars on county-owned land. Discussion held. Horzewski is still working with contractors to replace the large hangar door.

8. **2024 FBO Year in Review, 2025 FBO Plans:** Assistant Airport Manager Horzewski discussed the 2024 operations at the Airport, discussing the steady increase in fuel sales, including Jet A fuel sales at the Airport, noting 9 pilot licensing, 24 different critical aircraft that have come into the Airport, needing to increase to close to 50 for the State to look at the expansion of the runway. Horzewski discussed the courtesy car, some responses from car users, the State Airport Economic Impact is not yet available. Discussion on obtaining more data. Proposed 2025 FBO Plans: adding instructors, creating some syllabus for accelerating flight training on a one-to-one basis (student/teacher), adding an additional mechanic in the Maintenance Shop, and possible special mechanic services for specialty planes. Maier thanked Horzewski and the staff for the promotional events at the Airport. Discussion on the possible runway expansion, timing, and business plans for the expansion.

HIGHWAY ITEMS:

9. **J.W. Mattek & Sons, Inc. Annual Request for 2025 Overweight Seed Potato Permit:** Highway Commissioner Braun presented the overweight seed potato permit request from J.W. Mattek, including the road routes requested. Discussion on road use and possible road damage. Motion by Buck, second by Medo to approve the J.W. Mattek & Sons, Inc. Annual request for 2025 Overweight Seed Potato Permit. All ayes, motion carried. The Committee signed the permit.
10. **Gumz Muck Farms, LLC, Annual Request for 2025 Overweight Seed Potato Permit:** Highway Commissioner Braun presented the overweight seed potato permit requested by Gumz Muck Farms, LLC, purchaser of seed products. Discussion was held as to the roads requested by Gumz Muck Farms. Motion by Buck, second by Maier to approve the Gumz Muck Farms, LLC Annual request for 2025 Overweight Seed Potato Permit.
11. **Review/approve the Traffic Maintenance Agreement (TMA) for Pavement Marking for 2025 with the WIDOT:** Highway Commissioner Braun presented a long-line painting agreement, \$790,000, which is the same as 2024. Discussion on adequate staff for the long line painting and bead storage. Motion by Medo, second by Buck to approve the WIDOT Traffic Maintenance Agreement for pavement marking for 2025. All ayes, motion carried.
12. **Review Traffic Safety Commission discussion related to Speed Reduction in School Zones on County Highway S (CTH S):** Chairman Pierce had received a request to reduce the speed zone on Highway S by the School, which Pierce forwarded to Highway Commissioner Braun. Braun contacted church staff, reviewed signage, and permitted for wider driveway at the school. The school has a long-range plan to move the playground away from the roadway, and Braun placed orange flags to warn the public. No action is needed.

Highway Commissioner/County Administrator: Not on the current Agenda: Highway Commissioner Braun discussed the new automatic door openers. Braun also discussed the recent hirer who did not have a CDL, and now working with NTC, the employee has obtained his CDL. Braun also discussed the casual employee list for plowing operations. Discussions with Assistant Highway Commissioner Novy.

13. **Next Meeting Date:** February 12, 2025 at 5:30 p.m.

Meeting Minutes (Continued)

- 14. Adjourn the Meeting:** Motion by Buck, second by Medo to adjourn the December 11, 2024 meeting at 6:04 p.m. All ayes, motion carried.

Judy Nagel, County Clerk
Recording Secretary