

800 CLERMONT STREET  
ANTIGO, WI 54409-1948  
[WWW.CO.LANGLADE.WI.US](http://WWW.CO.LANGLADE.WI.US)

LANGLADE COUNTY



TELEPHONE: (715)627-6200  
FAX: (715)627-6303

## MEETING MINUTES

**Committee:** Highway & Airport Committee  
**Date:** Monday, October 14, 2024  
**Time:** 4:30 p.m.  
**Location:** Langlade County Airport

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 4:36 p.m., by Chairman Pierce
2. Conduct Roll Call
3. Please silence all cell phones

Highway Committee		
Name	Role	Status
Ben Pierce	Chair	Present
Todd Mayr	Vice-Chair	Present
Roger Buck	Member	Present
John Medo	Member	Present
Steve Maier	Member	Present
Non-Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Nick Novy	Assistance Highway Commissioner	
Jason Thom	Asst. Highway Patrol Commissioner/Asst. Highway Commissioner	
Joe Tatro	Operations Manager	
Don & Kathy Bintz	Airport Manager	
Alan Horzewski	Assistant Manager	
Jason Hilger	County Administrator	
Reinhardt Balcerzak	Supervisor	
Roy Dieck	Supervisor	
Becky Rank	Deputy County Clerk/ Recording Secretary	

4. **Recite the Pledge of Allegiance**
5. **Approve previous meeting minutes of August 13, 2024:** Motion by Maier, second by Mayr to approve the previous meeting minutes of August 13, 2024. All ayes, motion carried.

### AIRPORT ITEMS:

6. **Airport Hangar Lease History:** Airport Assistant Manager Horzewski updated the Committee on the history of the Airport Hanger Lease: 2002-2011, T-Hanger \$80, Bay Hanger \$140; 2011-2021, T-Hanger \$105, Bay Hanger \$150; 2021-2023, T-Hanger \$120, Bay Hanger \$165; 2024 T-Hanger \$130, Bay Hanger \$180.
7. **Tour of the current Hangars, can be done at the close of the meeting:** County Board members and Staff members did an Airport tour after the meeting adjourned. The Committee was able to see all the updates Airport Managers Don and Kathy Bintz have made to the facilities.
8. **Airport Operational Report:** Airport Assistant Manager Horzewski stated he attended the Wisconsin Airport Management Association Conference (WAMA) in Madison, WI. Horzewski

## Meeting Minutes (Continued)

stated this was a great conference with lots of good information. Horzewski stated there is a courtesy car that pilots can use while staying in the Antigo Area. Horzewski stated they will be getting promotional insignia put on the car to promote the Airport. Horzewski stated he participated in the Antigo High School Career Fair with a great turnout and interest. Horzewski will be working with First Responders in the event of a plane crash at the Airport. The Airport Maintenance Shop is getting busy with planes being maintained. Horzewski introduced two young pilots who are doing flight training at the Airport, Sydney Swartz is a senior at the Antigo High School and is in the process of getting her pilot license, going through flight training at the Antigo Airport. Kaias Washatko is a graduate of the Antigo High School and did his flight training at the Antigo Airport, he is currently continuing his education in flight training.

County Administrator Hilger discussed a recent event held at the Airport and what a success it was. Hilger stated operationally the Airport is in great shape and doing a great job.

### HIGHWAY ITEMS:

9. **Automatic Doors at Highway Entrance:** Highway Commissioner Braun stated he worked with Maintenance Director Bouche on quotes for the installation of automatic doors at the Highway entrance. Braun stated the lowest quote is from LaForce, LLC at \$6,634, V-Star Services will install a new 120V circuit for ADA Door openers at a cost of \$650 with a total project cost of \$7,284. Braun stated funds are available in the 2024 Highway Budget under the Building and Grounds Line Item. Braun stated he would continue to look for possible grants to fund this project. Motion by Medo, second by Buck to approve the installation of the ADA Automatic Doors at the Highway Entrance. All ayes, motion carried.
10. **Highway Workers: Policy regarding CDL:** HR Specialist Dulmes provided the Committee with a draft copy of the CDL Loss Policy. The Committee reviewed the proposed policy per line item. Discussion held. The Committee asked for clarification that this policy is limited to a maximum of two employees at one time. The Committee asked that it be clarified that an employee may only submit one request under this policy. Motion by Buck, second by Mayr to approve the CDL Loss Policy as revised by the Committee. All ayes, motion carried.
11. **Staffing updates:** Highway Commissioner Braun updated the Committee on the new hires. Braun stated that 3 new Highway Workers have been hired. Staff Accountant, Christine Bieszk has started in the office and cross-training with office duties and CEM training. Braun stated the Highway Department has hired the first Highway Worker with no CDL. Braun discussed how the new policy of Highway Workers without CDL and training/accommodations is working out. Assistant Highway Commissioner Nick Novy introduced himself to the Committee, giving a brief update on past employment, education, and training. The Committee introduced themselves and welcomed Novy. Information.
12. **Equipment updates:** Operations Manager Tatro gave the Committee a brief update. Tatro updated the Committee on the Wisconsin Surplus Auction. Tatro stated currently at auction is a 2011 International Dump Truck, 1998 Single Axle Plow Truck, 1996 John Deer Tractor, 1988 Wisconsin Engine, and multiple Paint Totes. The auction will end on Monday, October 28, 2024. Tatro stated the new skid-steer is in and being utilized. Information only.
13. **County paving projects:** Asst. Highway Patrol Commissioner/ Asst. Highway Commissioner Jason Thom gave an overview of a few 2024 Highway projects in Langlade County: Town of Antigo, Clover Road; Town of Evergreen, Muraski Road; Town of Neva, pave Kelly Lane, Moersch Lane and Birchwood Lane, gravel & pulverize Chili Road; Town of Peck, Hetto Road and Koshick Road; Town of Polar, Wild Wood Lane; Village of White Lake, pave Mytas Road and Marathon Drive; City of Antigo, a section on Artic Street by Highway Shop; paved County Road S from State Highway 47 to Marl Road. County Administrator Hilger explained the effects contracted work has on the budget, equipment, staffing, and overall production. Highway Commissioner Braun discussed the sale of asphalt to Forest County. Information only.

## Meeting Minutes (Continued)

14. **Highway Commissioner Report:** Highway Commissioner Braun stated he is working with Ayres Associates on the County Road B project. Braun discussed the painting contract, stating there should be little change. The State Hwy 47 signing project will be starting. The asphalt plant will be shutting down at the end of this week for the season and moving the crusher into the Cuellar Plant. Information only.
15. **County Administrator Comments/Updates:** Langlade County Administrator Hilger welcomed Novy to the team. Hilger stated all Highway staff are all doing well and grateful not to see staffing shortages going into the winter season. Hilger stated there will be a training in Arizona in March that a Highway staff member will attend. Hilger stated he encourages training to help improve Langlade County as a whole. Information only.
16. **Next meeting date:** November 12, 2024, at 5:00 p.m. and December 10, 2024 at 5:00 p.m. in the Highway Conference Room.
17. **Adjourn the meeting:** Motion by Medo, second by Mayr to adjourn the meeting at 5:41 p.m. All ayes, motion carried.

Becky Rank, Deputy County Clerk  
Recording Secretary