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LANGLADE COUNTY



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MEETING MINUTES

Committee: Highway & Airport Committee
Date: Wednesday, January 18, 2023
Time: 3:15 p.m.
Location: Highway Department, 1521 Arctic Street

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 3:10 p.m., by Chairman Shinnars
2. Conduct Roll Call
3. Please silence all cell phones

Highway Committee		
Name	Role	Status
George Shinnars	Chair	Present
Warren Wagner	Vice-Chair	Present
Roger Buck	Member	Present
Daniel Persen	Member	Present
Carol Bardo	Appointed by Board Chair	Present
Non- Committee Members Present		
Name	Interest	
Jason Hilger	County Administrator	
Brian Braun	Highway Commissioner	
Jason Thom	Assistant Highway Commissioner	
Joe Tatro	Highway Shop Superintendent	
Laura Lewis	Highway Department Staff Accountant	
Reinhardt Balcerzak	Supervisor	
Doug Curler	Supervisor	
Judy Nagel	County Clerk/ Recording Secretary	

4. Recite the Pledge of Allegiance
5. **Approve previous meeting minutes of December 14, 2022:** Motion by W. Wagner, second by Buck to approve the meeting minutes of December 14, 2022. All ayes, motion carried.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:** No public comment.
7. **Office building tour and project updates:** Highway Commissioner Braun guided the Committee and public on a tour of the new Highway Shop Office, which included offices, meeting room, bathroom facilities, shower room and bay. Internet connections, JAZ walk through, meeting with contractors, Maintenance Department and building manual will be completed in the next few weeks and the occupancy notice will be forthcoming. Discussion on cleaning, lockers, and conference room chairs.
8. **2022 maintenance and construction budget:** Staff Accountant Lewis provided a handout, numbers as of today's date, providing the breakdown of County and Winter Maintenance and County Construction including Road and Bridges for 2022, 2021 and 2020. Discussion held. Lewis also provided a breakdown for Winter Plowing costs for 2022, 2021, 2020 and 2019. Discussion held on salt costs, use of salt vs. salt/sand vs. brine. Discussion on having good

Meeting Minutes (Continued)

roads, using cost evaluation, measuring data such as accidents, public complaints and crash data (County only). County Administrator Hilger discussed the Highway Budget & Borrowing used to fund the Highway Shop Office Build.

9. **Equipment, fleet and projected needs:** Shop Superintendent Tatro distributed a list of Highway Trucks, showing the hours used, quad, and single axle, fuel usage and other costs. Discussion held on right type of truck for the need such as brine hauling, asphalt, gravel and snow plowing. Tatro is proposing to dispose of six trucks and replace with three quad axle trucks. Discussion on the number of plow routes. Motion by Persen, second by Buck to approve Tatro obtaining proposals for three new trucks with specs and come back to the Committee next month. All ayes, motion carried. Tatro also discussed replacing two of the nine trucks, as seven of the nine have over 160,000 each. Tatro will work on the proposal for three new trucks and come back to the Committee.
Motion by Buck, second by W. Wagner to excuse Bardo at 4:15 p.m. All ayes, motion carried.
10. **Staffing updates, discussion only:** Highway Commissioner stated the Highway Department recently hired two new workers, and one newer employee returned to work, still leaving a vacancy of two positions. Discussion held on staffing needs and retaining staff that know the job. Discussion on the staff number needed to cover all the plow routes.
11. **Update or Report on Activities/Grants from County Administrator:** County Administrator Hilger and H/R Generalist Dulmes will be interviewing all Highway Employees within the next month. Discussion on road conditions and budget.
12. **Next meeting date:** February 8, 2023 at 3:15 p.m. at the Highway Shop Office.
13. **Adjourn the meeting:** Motion by Persen, second by Buck to adjourn the January 18, 2023 meeting at 5:00 p.m. All ayes, motion carried.

Judy Nagel, County Clerk
Recording Secretary