



MEETING MINUTES

Committee: Highway
Date: Wednesday, March 14, 2018
Time: 7:30 AM
Location: Forestry Conference Room, 1633 Neva Road, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 7:35 A.M.
2. Roll call was conducted.

Highway Committee		
Name	Role	Status
Richard H. Hurlbert	Chair	Present
Arlene Bonacci	Vice-Chair	Present
James R. Jansen	Secretary	Present
Pete Pennington	Member	Present
Richard Schuh	Member	Present

Non- Committee Members Present	
Name	Interest
Brian Braun	Highway Commissioner
Don Moyle	Shop Superintendent
Joe Novak	County Board Supervisor
Jack Yates	Henry Meigs Representative
Judy Nagel	County Clerk/Recording Secretary

3. The Committee recited the Pledge of Allegiance.
4. Approval of previous meeting minutes: Motion by Jansen, second by Schuh to approve the February 14, 2018 meeting minutes. All ayes, motion carried.
5. Public comment on agenda items and the consideration of items to be added to future agendas: No public comment.
6. At 8:00 a.m., open quotations for asphalt oil:

Husky Energy	PG 58-28	\$389.00/TON
Flint Hills Resources	PG 58-28	\$409.38/TON
Henry G. Meigs, LLC.	PG 58-28	\$396.80/TON

Motion by Jansen, second by Pennington to accept the low quote for asphalt oil from Husky Energy and allow the other two companies to meet the low quote in writing. Discussion held. As in the past, if the other two asphalt oil vendors meet the low quote in writing, the low quote vendor will receive one half of the County's asphalt oil needs and the other one half will be split

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between the other two vendors, if they meet the low quote. If only one other vendor meets the low quote, they will receive one quarter of the asphalt needs and the low quote vendor will receive three fourths of the County's asphalt needs. If none of the other vendors meet the low quote, the low quote vendor will receive all of the County's asphalt oil needs. All ayes, motion carried.

7. Review/approve proposals for the purchase of a new $\frac{3}{4}$ ton pickup truck: Shop Superintendent Don Moyle distributed Proposal Results for One New 2018 3/4 Ton Four Wheel Drive Crew Cab Pickup Truck with 6 $\frac{1}{2}$ Foot Box. There were four bid proposals to review. Discussion held, as there were two bid proposals where the proposed trucks met the specs. The lowest cost proposal did not include pick up and delivery of the truck for warranty work but stated that all Chevrolet dealerships are required to service vehicle under warranty, discussion followed and this was determined to be acceptable. Motion by Pennington, second by Schuh to accept the proposal from Ewald Automotive Group for the Chevy/2500HD in the amount of \$31,790.00 with no trade in. All ayes, motion carried.
8. Review/approve contract with WI DOT for living snow fence on USH "45" North: Highway Commissioner Brian Braun stated that the DOT has monies available to plant woody/shrub type species along the right of way, from Cherry Road north to Branch Road on the west side of the roadway, to help reduce blowing snow. The County's contract would include leveling ground, and tilling the soil to create a soil bed 10 to 11 feet wide. The purchasing of the trees, planting and placement of protective fabric will be performed by others, under a separate contract with the DOT. Watering, as directed by the DOT, will be performed by the County Highway Department, with the total labor and equipment not to exceed the amount of the contract. Any additional work performed by the County will be paid for by the DOT under the RMA. Discussion on the tillage equipment needed see below under 9.b. Motion by Pennington, second by Schuh to authorize the commissioner to sign the contract for county services, on behalf of the Highway Committee, with the DOT in the amount of \$19,518.00. All ayes, motion carried.
9. Discuss machinery, shop and repairs:
 - a. Discuss/approve purchasing new tar kettle: Braun explained that the tar kettle that the Highway Department currently owns is a 2001 model. It gets a significant amount of use each year in the completion of Performance Based Maintenance Projects with the DOT and in the maintenance of County highways. The current unit is not compatible with DOT required/strongly recommended, poly-fiber type crack sealers. Corporation Counsel Robin Stowe assisted in entering into a Purchasing Agreement Cooperative to get better product pricing. Braun reviewed the features of the proposed tar kettle, with funds coming from the excess revenue generated by completed DOT PBM (Performance Based Maintenance) Projects. Motion by Jansen, second by Schuh to approve the purchase of a new tar kettle through HGACBuy from Crafcoc, Inc. not to exceed the amount of \$67,117.63. All ayes, motion carried.
 - b. Discuss/approve purchasing 3 point tiller: Braun explained that a tiller, six foot wide, would need to be purchased in order to perform the work included in the contract with the DOT (living snow fence). Shop Superintendent Moyle reviewed quotations for tillers and recommended approval of the low quotation in the amount of \$2,794 from Swiderski Equipment Inc. of Antigo. Motion by Pennington, second by Schuh to purchase the 3 point tiller for \$2,794 from Swiderski equipment of Antigo. All ayes, motion carried.

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Commissioner Braun reviewed the Machinery/Shop/Repairs list with the Committee. Supervisor Novak questioned the #91 Patrol Truck exhaust and asked about washing the trucks after plowing. Discussion held. Motion by Pennington, second by Jansen to accept the Machinery/Shop/Repairs list. All ayes, motion carried.

Motion by Pennington, second by Schuh to excuse Bonacci at 8:35 a.m. All ayes, motion carried.

10. Discuss Highway Operations: Braun distributed and reviewed the list with the Committee. Braun stated where the frost tubes are located in the County, as he and the Assistant Commissioner Thom are checking them in preparation for the Seasonal Weight Limits. Motion by Schuh, second by Jansen to approve the Highway Operations. All ayes, one absent, motion carried.
11. Update Highway Committee on building project and handicap accessibility for Highway Department Building: Braun reviewed the proposed changes of the bid projects, addressing the potential cost savings to the projects. The resolution for the bid project will go to the March County Board meeting. Information only.
12. CTH "B" Bridge Project Update: Braun stated that the width of the proposed structure is being narrowed by two feet and the shoulder width on the approaches is also being narrowed to fit the project within the existing right of way. The newly proposed widths still meet the DOT construction standards. (It will still be wider than the existing structure). The County B Bridge project was initially short on funding under the STP Bridge program. By narrowing and raising the structure a more economical and longer lasting flat slab type bridge may be constructed. Information only.
13. Schedule next meeting: April 11, 2018 at 7:30 a.m. in the Forestry Office.
14. Adjourn meeting: Motion by Pennington, second by Jansen to adjourn the meeting at 8:45 a.m. All ayes, motion carried.

Minutes transcribed and submitted¹ by:
Judy Nagel
County Clerk
