



## MEETING MINUTES

**Committee:** PERSONNEL COMMITTEE

**Date:** Tuesday, June 13, 2023

**Time:** 4:00 PM

**Location:** County Board Room, Lower Level of the Safety Building

**The following discussion was held by the Committee at the meeting detailed above:**

As a courtesy to other, please silence cell phones and please notify the Chairman if you intend to record this meeting.

- 1. Meeting called to order at 4:00 PM**
- 2. Conduct Roll Call by Chairman McDougal:** Motion by Medo, second by McDougal to excuse Zagar. All ayes, motion carried.

PERSONNEL COMMITTEE			
Bruce McDougal	Chairman		Present
Ben Pierce	Member		Present
John Medo	Member		Present
Zach Zagar	Member		Absent
Steve Maier	Member		Present
Others Present			
Name	Interest	Name	Interest
Reinhardt Balcerzak	Supervisor	Jason Hilger	County Administrator
Robin Stowe	Corporation Counsel	Chris Dulmes	Human Resources
Tina Wild	Clerk of Court	Brenda Mayr	Reg. in Probate/Juvenile Court Clerk
Jason Polley	Park & Rec Coordinator	Judy Nagel	County Clerk/Rec. Secretary

- 3. Please silence all cell phones.**
- 4. Recite the Pledge of Allegiance.**
- 5. Approve/amend the minutes of Joint Admin/Personnel Co Meeting of May 18, 2023:** Motion by Pierce, second by Medo to approve the Joint Admin/Personnel Co Meeting of May 18, 2023. All ayes, motion carried.
- 6. Discuss referral from Forestry and Recreation Committee: Creation of Park and Recreation Maintenance Position for the 2024 Budget:** Hilger discussed the proposed Park and Rec Maintenance Position, looking for a skilled worker in one of the trades, with funding for the position from the LTE Maintenance Budget and Park and Rec Revenue. Polley discussed the need for the position within the Park and Rec Department. Discussion on reporting back to the Board on the return on investment for this position. Motion by Mayr, second by Medo to approve the creation of a Park and Rec Maintenance Position for the 2024 Budget. All ayes, motion carried.
- 7. Discuss Funding for Deputy Register in Probate Position in the Clerk of Court Budget, possible funding from vacant Corp Counsel vacant Legal Secretary Position:** Wild discussed the history of the Deputy Register in Probate/Deputy Juvenile Court Clerk Position and the current need to fill this position, not only for clerking duties but also for continuity in the office. Hilger discussed funding the position, using the funding from the vacant Corp Counsel secretary position. Motion by Medo, second by Mayr to approve filling the vacant Deputy Register in Probate/Deputy Juvenile Court Clerk Position, with funding from the Corp Counsel budget. All ayes, motion carried.
- 8. Discuss proposed Policy to allow Employee to complete 8 hours of Community Service Annually:** Discussion on allowing County Employees the opportunity to complete Community Service, approved location for the community service and the request form for the community service. Motion by Medo, second by Pierce to create a policy allowing non-exempt County Employees completing 8 hours of Community Service annually. Discussion held. Medo amends the motion to allow all Langlade County Employees the opportunity to complete 8 hours of Community Service annually, Pierce agrees to the amendment. Maier is requesting a report one year

## Meeting Minutes (Continued)

from today's date on the use of community service. All ayes on the amended motion, motion carried. No community service hours will be allowed to rollover.

**9. Next meeting date:** July 11, 2023 at 3:30 at the Forestry Conference Room.

**10. Adjourn the meeting:** Motion by Pierce, second by Medo to adjourn the June 13, 2023 meeting at 5:00 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:

Judy Nagel, County Clerk, Recording Secretary