



MEETING MINUTES

Committee: PERSONNEL COMMITTEE

Date:

Time: Thursday, March 14, 2024 at 4:30 PM

Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.

1. Meeting called to order at 4:30 PM

- 2. Conduct Roll Call:** Motion by Sorano, second by Maier to excuse Medo. All ayes, motion carried. Chairman McDougal, with the approval of County Board Chairman Pierce, approved Balcerzak to sit in as a Personnel Committee member at today's meeting.

PERSONNEL COMMITTEE			
Bruce McDougal	Chairman		Present
Ben Pierce	Member		Present
John Medo	Member		Absent
Steve Maier	Member		Present
Justin Sorano	Member		Present
Reinhardt Balcerzak	Appointed for this meeting		Present
Others Present			
Name	Interest	Name	Interest
Jason Hilger	County Administrator	Tammy Wilhelm	County Treasurer
Brenda Mayr	Register of Deeds	Tina Wild	Clerk of Courts
Judy Nagel	County Clerk/Rec. Secretary	Deb Igl	Deputy Clerk of Courts

- 3. Please silence all cell phones.**
- 4. Recite the Pledge of Allegiance.**
- 5. Approve/amend the minutes of the Personnel Co Meeting of November 27, 2023:** Motion by Sorano, second by Pierce to approve the Personnel Co Meeting Minutes of November 27, 2023. All ayes, motion carried.
- 6. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:** Chairman McDougal thanked those in attendance for today's meeting.
- 7. Dispatcher Virtual Project Plan, which includes call volume and headcount:** County Administrator Hilger discussed the report, which was updated on February 20, 2024, and given to the Admin Committee at their February 21, 2024 Meeting. County Administrator Hilger discussed the incoming live calls that the Dispatchers receive and the recording aspect of the calls that the Dispatch receives. Maier requests documentation on the call volume from last year to this year. County Administrator Hilger will report back.
- 8. Set Salary for the Elected for 2025-2028: County Clerk, County Treasurer, and Register of Deeds:** County Clerk Judy Nagel, County Treasurer Tammy Wilhelm, and Register of Deeds Brenda Mayr addressed the Committee, thanking them for the opportunity to serve Langlade County, discussing the additional job duties in the County Treasurer's Office and the County Clerk's Office. County Administrator Hilger discussed the proposed resolution that was shared with the Committee. Discussion held. Motion by Sorano, second by Balcerzak to approve the proposed resolution and forward it to the March County Board. All ayes, motion carried.
- 9. H/R Generalist: Monthly County Department Staffing Status Report:** County Administrator Hilger updated the Personnel Committee on staffing changes throughout the County. Clerk of Court Tina Wild addressed the Committee regarding the changes in the Register of Probate/Juvenile Court Clerk positions. Maier requests a Kronos Time Study to be completed by H/R on the paid Community Service opportunity the County Employees have.

Meeting Minutes (Continued)

10. **Update or Report on Activities/Grants from County Administrator:** County Administrator Hilger reported on grants, ARPA funding, and the new County Paver has arrived at the Highway Shop.
11. **Next meeting date:** April 17, 2024, at 4:30 p.m. in the County Board Room.
12. **Adjourn the meeting:** Motion by Balcerzak, second by Pierce to adjourn the March 14, 2024 meeting at 5:15 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:
Judy Nagel, County Clerk, Recording Secretary