

**LANGLADE COUNTY BOARD OF SUPERVISORS
MONTHLY MEETING – June 16, 2020**

These Board proceedings are published as prescribed by Section 59.14(2) of the Wisconsin Statutes at County Government expense.

The Langlade County Board of Supervisors met at the County Board Room in the Safety Building. Chairman Pierce called the June 16, 2020 Meeting of the County Board to order at 5:30 p.m.

On call of the roll, all Supervisors reported present, 19 Supervisors present, with two Board vacancies.

The Board recited the Pledge of Allegiance and observed a moment of silence.

Approve or amend the Agenda: Discussion on sufficient notice for the second amended agenda. Corporation Counsel clarified a two-hour notice is sufficient. Motion by Supervisor Wiegert, second by Supervisor Scupien to approve the amended agenda. Discussion on moving forward strategic planning presentation and District Attorney's Drug Court Presentation. All ayes, except Supervisor Feller Gottard voted nay. Motion carried, agenda is approved.

Approve or amend the minutes of May 19, 2020 and May 21, 2020 meetings as printed: Motion by Supervisor Cahak, second by Supervisor Medo to approve the May 19, 2020 and May 21, 2020 meetings as printed and published. All ayes, motion carried.

Citizens and Delegations, recognize other in Attendance: Chairman Pierce welcomed all in attendance for today's meeting.

Recognition of County Employees: Human Resources Director Tina Ver Hagen reviewed County Employee Milestones: Jason Schwarz, 20 years; Brian Braun, 5 years; Judge Rhode, 5 years. Retirements/Resignations: Daniel Hoffmeister, 19 years; Amber Resch, 1 year; Denise Onesti, 28 years; Jamie Roth, 2 years. New Hires: Hannah Schade, Corrections Officer; Samantha Kopec, Corrections Officer.

Public comment on agenda items and consideration of requests for items to be added to future meeting agendas: Motion by Supervisor Medo, second by Supervisor Breske to allow Pete Higgins address the Board. Higgins expressed concerns on the reduction of staff hours in the Veteran's Service Office, explaining the services that the Veteran's Service Office now assists with for the Veterans of Langlade County.

Old Business:

Revisions to County Board Rules:

1. **Language should be updated/changed to keep minimum staffing levels at the discretion of the County Manager:** County Manager Clark requests keeping the recommended minimum staffing levels, giving discretion to the County Manager, as a guide, giving flexibility on filling vacancies. Discussion held. Supervisor Curran recommends the language for changing this Board Rule be brought back to the next County Board.
2. **Rule 11.3: added language: With the documentation approval of the Board Chairman, a member may also receive compensation and mileage reimbursement for participating in special projects, such as informal work groups created at the direction of the County Manager:** Discussion held. No action taken.

New Business:

1. **Presentation from District Attorney Gebert regarding Drug Courts:** District Attorney Gebert addressed the Board regarding Drug Court, Drug Treatment Court, a diversion program designed to allow individuals who are suffering from drug addiction the opportunity to avoid harsh consequences through the criminal system. Gebert explained what is drug court; why Drug Treatment Court; explaining the 9 Steps of the Drug Court and the Phases of Drug Court. Gebert explained what is needed and what we have in Langlade County for a successful Drug Court.
2. **Strategic Planning Process, with facilitation from NTC Tim McKeough:** McKeough discussed working with Langlade County on a matching grant, explaining the process of Strategic Planning, helping Langlade County to define its vision for the future and determine systematically how it will there, goals and strategies. McKeough plans to complete the strategic plan for Langlade County by November 2020.
3. **Discuss oversight for County Manager and Corporation Counsel and reporting structure:** Corporation Counsel Stowe addressed the Board, as the oversight for County Manager and Corporation Counsel was Executive Committee, which Langlade County does not have. Supervisor Benishek suggest that Finance Committee be oversight for County Manager and Corporation Counsel. Supervisor Curran suggests Finance and Personnel Committees. Discussion held. Motion by Supervisor Benishek to have Finance Committee as oversight for County Manager and Corporation Counsel, second by Supervisor Wiegert. Roll Call vote: 9/9, motion failed. The oversight for County Manager and Corporation Counsel will be on the July agenda. Chairman Pierce took back the chairman seat.

Request by Supervisor Bonacci to be excused from the meeting. Motion by Supervisor Benishek, second by Supervisor Fischer to excuse Supervisor Bonacci at 6:45 p.m. All ayes, motion carried. Chairman Pierce stepped out, with Vice-Chairman Medo taking the Chair, reminding the Board to be respectful and mindful. Vice-Chairman Medo chaired for the completion of Item #3 above.

4. **Waive County Board Rules 12.1 – 12.3 to move forward with the creation of casual employment positions for “contract tracing” of positive cases of COVID-19 in our community; and to create the position of Environmental Health Specialist/Sanitarian Position in the Health Department:** Health and Social Services

Director Barger addressed the Board on the creation of four LTE contract positions. Barger explained the funding from the State of Wisconsin for the contract tracers, which funding will offset the tax levy for wages in the Health Department. Discussion held. Motion by Supervisor Novak, second by Supervisor Curran to allow Angie Schreiber to address the Board regarding contract tracers. Motion by Supervisor Feller Gottard to waive County Board Rules 12.1 – 12.3, to move forward with the creation of four LTE contact tracer positions, second by Supervisor Fischer. Roll Call vote: 14/4. Motion carried, Board rules waived. Clerk Nagel read RS #28-2020.

RESOLUTION #28-2020

INTRODUCED BY: BOARD OF HEALTH & VETERANS

INTENT: CREATE FOUR (4) CASUAL (LTE) CONTACT TRACER POSITIONS IN THE LANGLADE COUNTY HEALTH DEPARTMENT PER BOARD OF HEALTH RECOMMENDATION

WHEREAS, the COVID-19 virus has spread throughout the nation including Wisconsin and Langlade County; and
WHEREAS, the spread of the virus has necessitated current Health Department staff to work overtime, weekends, holidays, and beyond regularly scheduled hours; and

WHEREAS, a substantial amount of staff time involves contacting those individuals that have been potentially exposed to the COVID-19 virus; and

WHEREAS, the State of Wisconsin has recognized the burden being placed on local health department staff involved in the contact tracing process; and

WHEREAS, the state has allocated grant funds to the Langlade County Health Department in excess of \$169,000 for the sole purpose of hiring contact tracers as part of the disease investigation process,

NOW THEREFORE BE IT RESOLVED, by three fourths (3/4) vote of the Langlade County Board of Supervisors, to create the position of contact tracer and hire up to four (4) casual positions to work within the Health Department for a period of no more than 840 hours each with a stipulation that each position will sunset no later than December 31 (or when hours have been exhausted). Positions will be paid a rate of \$20/hr. with no implied benefits.

BOARD OF HEALTH & VETERANS COMMITTEES:

Richard H. Hurlbert, Chairman

Robert Benishek

Dave Krochalk

(2) Vacant Positions

FISCAL NOTE:

(4) casual positions at 840 hr/each with no retirement, health or life insurance. Estimate based on July 1st start date and sunset date of December 31st.

Total Wages \$67,200

Total Benefits \$8,305.92

Total Wages & Benefits \$75,505.92

Motion by Supervisor Feller Gottard to bring Resolution #28-2020 to the Board floor for adoption, second by Supervisor Fischer. Clerk Nagel read Resolution #28-2020. Motion by Supervisor Feller Gottard to amend the motion to allow for a simple majority vote on Resolution #28-2020, second by Supervisor Shinnars. Roll Call vote: 15 ayes, 2 nays and 1 abstain. Resolution #28-2020 is amended to a simple majority vote. On the call of the roll for Amended Resolution #28-2020, 14 ayes, 3 nays and 1 abstained. Amended Resolution #28-2020 is adopted.

Discussion on the creation of Environmental Health Specialist/Sanitarian Position in the Health Department: Health & Social Services Director Barger discussed the opportunity to create an Environmental Health Sanitary Position within Langlade County, with a majority of the fees collected by the inspections staying in Langlade County, making this position sustainable. All data, resolution, ordinance will be discussed at the Board of Health. Meghan Williams, Health Officer, currently a sanitarian, discussed the two contracts for licensing and inspections that would generate fees for this position. Discussion held. Motion by Supervisor Medo to waive County Board Rules 12.1 – 12.3, and request the Board of Health bring forth a resolution at the next Board Meeting for the creation of Environmental Health Specialist/Sanitarian Position, expediting this matter, second by Supervisor Nonnenmacher. Roll call vote: 17 ayes, 1 abstain. Motion carried.

The Board took a five-minute recess.

CONSENT AGENDA:

Motion was made by Supervisor Benishek, seconded by Supervisor Hurlbert to approve the Consent Agenda. Roll Call vote: 18 ayes, motion carried. The Consent Agenda is adopted.

CONSENT AGENDA:

1. Elections or Appointments: Appointment to ADRC-CW, Doug Machon, citizen member representing Wood County
2. Letter, Petitions and Communications:
3. Zoning Ordinances:

ORDINANCE #2-2020Z

The Langlade County Board of Supervisors do hereby ordain as follows:

SECTION 1: That the lands described as:

Being Pt SW1/4 of NE1/4 Sec 19, T34N, R9E as shown on map of survey (Parcel 081-0291.003), Town of Parrish.

Now comprising a part of the A-2 W/FARMLAND PRESERVATION District is hereby rezoned into the AFR District.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect from and after its date of adoption.

ADOPTED: June 16, 2020

APPROVED:

Benjamin Pierce

County Board Chairman

APPROVED: June 16, 2020

ATTEST: June 16, 2020

Judy Nagel
County Clerk

ORDINANCE #3-2020Z

The Langlade County Board of Supervisors do hereby ordain as follows:

SECTION 1: That the lands described as:

Being PT SE NE SEC 2 T31N R11E being the N50 RDS of the E32 RDS thereof, N/K/A Lot 1 CSM V17 P142 (Parcel #006-0020.001), Town of Antigo.

Now comprising a part of the A-2 District is hereby rezoned into the INDUSTRIAL District.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect from and after its date of adoption.

ADOPTED: June 16, 2020

APPROVED:
Benjamin Pierce
County Board Chairman

APPROVED: June 16, 2020

ATTEST: June 16, 2020

Judy Nagel
County Clerk

- 4. Resolutions:
- 5. Ordinances:
- 6. Proclamation: World Elder Abuse Awareness Day, proclaiming June 15, 2020 as World Elder Abuse Awareness Day in Langlade County

Committee Reports: A summary of information contained in recent committee minutes on file in the County Clerk's Office. Discussion on Committee Chairperson and Department Head(s) prepare to report to the Full Board once annually.

RESOLUTIONS:

RESOLUTION #25- 2020

INTRODUCED BY: FINANCE COMMITTEE

INTENT: RATIFICATION OF ACTIONS TAKEN BY UNIFIED COMMAND DURING DECLARED STATE OF EMERGENCY

WHEREAS, per Resolution #22-2020 adopted March 17th, the Unified Command Team (UCT) comprised of the County Board Chairman (or designee – County Board member), the County Manager and other staff with specific expertise added as needed, have been authorized to make decisions during the state of emergency regarding the operation of County government during such time that the County Board and its committees are unable to do so (i.e., unable to meet safely); and

WHEREAS, the authority granted to the UCT ended on May 19th when the County Board was able to meet to transact business; and

WHEREAS, UCT submitted a Report of Activities to the County Board prior to the County Board meeting on May 19th (copy on file in the County Clerk's Office); and

WHEREAS, the purpose of this resolution to document the Board's ratification of the listed actions that would have otherwise required the approval of the County Board and/or a standing committee of the Board; and

WHEREAS, the actions of the UCT presented for ratification are listed as follows:

Authorized IT Director to:

- purchase upgrade to Kronos payroll processing system: \$19,104.08
- purchase new fire wall equipment and software: \$73,701.18
- sell existing firewall
- purchase 10 laptops to allow for remote work: \$15,995.40

Authorized HR Director to sign stop-loss renewal for County Health Insurance Plan.

Authorized Highway Commissioner to replace three garage doors, operators and repair of another door: \$15,000

Authorized Sheriff to:

purchase a HP ProOne 600 PC to address needs of zoom conferencing for attorney-client / inmate consultations: \$1,028.61

enter into an agreement with Frontier communications as component for Next Gen E911: \$5,600

Authorized and signed 50/50 grant agreement with NTC for a strategic planning facilitator to lead selected team in development of a 3/5-year County strategic plan. Estimated cost to Langlade County for project is \$5000.

Questions on status of other projects mentioned UCT Report:

Did we hire a grant writer? NO

Did we contract with NTC for strategic planning? Yes, it is underway.

NOW THEREFORE BE IT RESOLVED BY THE LANGLADE COUNTY BOARD OF SUPERVISORS to ratify the UCT actions listed in this Resolution.

FINANCE COMMITTEE:

John Medo, Chairman
Ben Pierce
George Shinnors
Robert Benishek
Don Scupien

FISCAL NOTE: The estimated total cost of \$35,099.48 for the KRONOS upgrade and 10 laptops was expended from the Assigned for Computer Technology Fund.

The estimated cost for the new firewall, software and five-year agreement is \$73,701.18 was paid from the \$3.5 million borrowed funds allocated for IT Purposes per Resolution 20-2019.

The stop loss renewal of Option 4 with HCC total annual cost is \$647,720 and will be paid from the Self-Funded Health Insurance Fund.

The estimated total cost of the Highway garage doors and repairs is \$15,000 and will be paid from the \$3.5 million borrowed funds allocated for the Highway project.

The estimated total cost for the HP ProOne 600 PC is \$1,028.61 and was paid from the Sheriff's Department 2020 budget.

The estimated cost of \$5,600 for the Frontier communications as component for Next Gen E911 was paid from the \$3.5 million borrowed funds designated for Next Gen #911.

The estimated cost of \$5,000 for strategic planning facilitator contracted through North Central Technical college will be paid from unspent funds within the County Manager's budget.

The County's share of the FEMA eligible COVID-19 related expenditures is 12.50%.

Motion by Supervisor Balcerzak, second by Supervisor Medo to adopt. Supervisor Medo discussed the Board approval for actions taken by the Unified Command Team.

On the call of the roll to adopt #25-2020, 17 ayes, 1 abstain. Resolution #25.2020 is adopted.

RESOLUTION #26-2020

INTRODUCED BY: FORESTRY & RECREATION COMMITTEE

INTENT: UNDERGROUND ELECTRIC DISTRIBUTION SYSTEM EASEMENT

WHEREAS, the Wisconsin Public Service Corporation requires an easement from property owners before an underground electric distribution system can be installed; and

WHEREAS, Wisconsin Public Service intends to improve the overall reliability of the electric system to the direct benefit to the residents of Langlade County; and

WHEREAS, Langlade County owns lands in Section 7 and 18; T34N-R9E, Township of Parrish, Sections 14 and 36; T33N-R10E, Township of Upham (W), and Section 22; T33N-R11E, Township of Upham (E) where Wisconsin Public Service is requesting to obtain an electric distribution easement to improve electrical service; and

WHEREAS, most power outages are caused by the vulnerability of overhead lines from fallen trees and branches or high winds from severe storms; and

WHEREAS, Wisconsin Public Service will change the above ground lines to underground lines to improve electric system reliability; and

WHEREAS, the easement to cross county land has been approved by the Forestry and Recreation Committee at a meeting on February 27, 2020; and

WHEREAS, in accordance with Department of Natural Resources policy, when an easement is granted to a public utility the lands do not have to be withdrawn from the county forest law;

NOW THEREFORE BE IT RESOLVED, that the County Board Chairman and County Clerk be authorized to sign the Underground Electric Distribution System Easement, to cross the above-mentioned county land.

BE IT FURTHER RESOLVED, that no ownership rights to the land are being transferred from Langlade County and that the county retain the rights to use the approximate 12-foot-wide strip for any purpose. Attachments available in County Clerk's Office.

FISCAL NOTE: No fiscal impact.

LANGLADE COUNTY FORESTRY & RECREATION & WATER AND LAND USE PLANNING COMMITTEE:

Joseph Novak III, Chairman

John Medo

Bob Curran

John Breske

Reinhardt Balcerzak

Motion by Supervisor Wiegert, second by Supervisor Curran to adopt.

On the call of the roll to adopt Resolution #26-2020, all Supervisors voted aye. Resolution #26-2020 is adopted.

RESOLUTION #27-2020

INTRODUCED BY: AD HOC WORK GROUP COMMITTEE

INTENT: DELEGATE ADDITIONAL ADMINISTRATIVE AUTHORITY TO THE COUNTY MANAGER

WHEREAS, although the County Board can only undertake legislative functions that are expressly granted by the State Legislature, the County Board can undertake any administrative function that is not vested in other governmental entities by State statutes or constitution; and

WHEREAS, pursuant to Resolution #36-2019, the County Board created the full-time appointive position of County Manager; and

WHEREAS, the authority of the County Manager is derived from and delegated by the County Board pursuant to Sec. 59.19, Wis. Stats.; and

WHEREAS, the Executive Committee along with a Work Group (authorized by the County Board) developed and refined the position description for the County Manager position; and

WHEREAS, the purpose of this resolution is for the County Board to delegate additional administrative responsibilities by resolution, similar to those administrative responsibilities under Sec. 59.18, Wis. Stats., to coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

NOW THEREFORE BE IT RESOLVED, by a majority vote of the Langlade County Board of Supervisors, to delegate that following additional authority to the County Manager:

- The County Manager shall be the Chief Administrative Officer of the County.

- The County Manager shall take care that every county ordinance and state or federal law is observed, enforced and administered within his or her county if the ordinance or law is subject to enforcement by the County Manager or any other person supervised by the County Manger.

- Appoint and supervise the heads of all departments of the County except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers; but the County Manager shall

also appoint and supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the Chairperson of the County Board or by the County Board. Any department head appointed by a County Manager may be removed at the pleasure of the County Manager unless the department head is appointed under a civil service system competitive examination procedure.

• Appoint the members of all boards and commissions where the statutes provide that such appointment shall be made by the County Board or by the Chairperson of the County Board. All appointments to boards and commissions by the County Manager shall be subject to the confirmation of the County Board.

NOW THEREFORE BE IT FURTHER RESOLVED, the delegation of authority contained within the County Manager's position description is incorporated by reference herein (See attached job description, and reference to Secs. 59.18 & 59.19, Wis. Stats.).

NOW THEREFORE BE IT FURTHER RESOLVED, to the extent that any existing Rules or Policies adopted by the Langlade County Board (or committee thereof) are contrary to the authority granted to the County Manger by this Resolution, then the delegation granted by this Resolution shall control.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Langlade County Board of Supervisors that the authority delegated to the County Manager herein shall be construed in the broadest sense, granting deference in support of the County Manager's role to oversee the administration and management of Langlade County government by requiring a three-fourths (3/4ths) vote of the entire membership to revise or rescind this resolution.

AD HOC WORK GROUP:

Benjamin Pierce, Chairman
Ron Nye
Don Scupien
Robert Benishek
Sandy Fischer
John Medo
George Shinnors

FISCAL NOTE: No Fiscal Note.

Motion by Supervisor Benishek, second by Supervisor Curran to adopt.

Corporation Counsel Stowe discussed the resolution that was drafted as the directive of the Work Group, delegating the County Manager statutory authority under 59.19 and 59.18. Stowe discussed the distinction between 59.18 and 59.19, as the authority for 59.19 is County Board and 59.18 authority is the Statutes. Stowe also referenced a memo that Board members received discussing the upper limit of authority that can be granted to a County Manager. The Board would retain authority on the budget and the creation of policies. Discussion held. Motion by Supervisor Medo, second by Supervisor Wiegert to allow Becky Rank to address the Board regarding probationary review. Discussion continued. Supervisor Novak motions to bring Resolution #27-2020 back next month, second by Supervisor Fischer. Discussion held. Motion by Supervisor Medo, second by Supervisor Curran to allow Don Schroeder to address the Board regarding County Manager authority. Supervisor Medo calls point of order. On the call of the roll to bring Resolution #27-2020 back next month: 4 ayes, 14 nays. Resolution is still on the floor for discussion.

Motion by Supervisor Wiegert, second by Supervisor Medo to amend Resolution #27-2020, changing the last paragraph from three-fourths vote of the entire membership to revise or rescind to state: three-fourths vote of the members present. Roll Call vote: 15 ayes, 2 nays, 1 abstain. Resolution #27-2020 is amended.

On the call of the roll to adopt Amended Resolution #27-2020, 13 ayes, 5 nays, Amended Resolution #27-2020 is adopted.

Adopt County Board Rule 18.1 "These Rules of the Langlade County Board may not be rescinded, changed or suspended, except by a three-fourths (3/4) vote of the members present.": Motion by Supervisor Curran, second by Supervisor Fischer to delete County Board Rule 18.1. Discussion held. On the call of the roll: 9 ayes, 9 nays, motion failed. This item will be on the next agenda.

Committee Referrals: no committee referrals.

County Manager's Report: County Manager Clark discussed his written report. Copy of County Manager's report available from County Manager.

Policy Report: No policy report. Corporation Counsel will address the Board next month regarding refresher on Open Meetings Law and Confidentiality.

At approximately 6:45 p.m. consider moving into closed session pursuant to Sec. 19.85(1)(e) Deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to review borrowing options for capital needs including the sober living facility; deliberating financial options relating to the investment of public funds; and pursuant to Section 19.85 (1)(c)(f), Wis. Stats., to review employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or to review financial, medical, social or personnel histories of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; to discuss additional duties for the County Manager position, including but not limited to the establishment of informal work groups, and decision-making authority over personnel and budgets: Motion by Supervisor Medo, second by Supervisor Scupien to move into closed session at 9:25 p.m.. Roll call vote, all ayes, except Supervisor Hurlbert voted nay. The Board moved into closed session, with those remaining in closed session: Barger, Stowe, Rank, Clark and Nagel

At approximately 7:15 p.m. return to open session with possible action taken on any matters discussed in closed session. Motion by Supervisor Nye, second by Supervisor Curran to return to open session at 9:55 p.m. All ayes, motion carried. The Board returned to open session.

Action taken: Motion by Supervisor Medo, second by Supervisor Hurlbert to allow Corporation Counsel approach NCHC to back out of the Sober Living Facility Program in Langlade County and request the Apricity Model License be put into the hands of Langlade County, at no cost. Roll call vote: 18 ayes. Motion carried.

Motion by Supervisor Wiegert, second by Supervisor Balcerzak to adjourn the June 16, 2020 meeting at 9:56 p.m. All ayes, motion carried.

I, Judy Nagel, Langlade County Clerk, Antigo, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the proceedings of the Langlade County Board of Supervisors Monthly Meeting of June 16, 2020.

Judy Nagel
Langlade County Clerk

Dated this 30th day of June, 2020.
