

MEETING MINUTES

Committee: ADMINISTRATIVE COMMITTEE
Date: Wednesday, September 27, 2023
Time: 5:30 PM
Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

As a courtesy to other, please silence cell phones and please notify the Chairman if you intend to record this meeting.

1. Meeting called to order at 5:30 PM
2. Conduct Roll Call by Chairman Pierce.

ADMINISTRATIVE COMMITTEE			
Name	Role	Status	
Ben Pierce	Chairman	Present	
Todd Mayr	Member	Present	
John Medo	Member	Present	
Reinhardt Balcerzak	Member	Present	
Steve Maier	Member	Present	
Robert Benishek	Member	Present	
Bruce McDougal	Member	Present	
Others Present			
Name	Interest	Name	Interest
Jason Hilger	County Administrator	Robin Stowe	Corporation Counsel
Terry Poltrock	Supervisor	Scott Sternhagen	CLAconnect (Auditor)
Judy Nagel	County Clerk/Rec. Secretary		

3. Please silence all cell phones.
4. Recite the Pledge of Allegiance.
5. **Approve/amend the minutes of Administrative Meeting of September 13, 2023:** Motion by Maier, second by Mayr to approve the meeting minutes of September 13, 2023. Supervisor Benishek discussed the action taken at the September 13, 2023 regarding the Moose Lake parcels that are owned by Langlade County, not enrolled in County Forest Law. Benishek requests that the resolution for Sale of County Lands for Moose Lake Subdivision be on the next County Board Agenda. Chairman Pierce agrees to place the Moose Lake Resolution on the October County Board. All ayes, motion carried. Minutes of September 13, 2023 Administrative Meeting are approved.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:** No public comment.
7. **2022 Audit Presentation:** County Administrator Hilger introduced Scott Sternhagen, CLA Auditor. Sternhagen reviewed the 2022 Langlade County Executive Audit Summary, noting no audit findings, stating that the firm assists with Financial Statements. Sternhagen discussed the number of Leases that Langlade County has, using an outside agency to collect and report the leases. Discussion on the mill rate and the levy. No action taken. Reports are available from the County Administrator.
8. **Approve Resolution to Take Delinquent 2020 Tax Parcels:** Motion by Medo, second by Benishek to approve the Resolution to Take Delinquent 2020 Tax Parcels. All aye, motion carried.
9. **2024 Budget Review:** County Administrator Hilger distributed a copy of the proposed Notice of Public Hearing for the 2024 Proposed Budget. Hilger reviewed the mill rate, tax levy; 2024 Budget Highlights; proposed Capital Assets; 2024 Proposed Sheriff Capital Equipment; 2024 Highway Projects; Forestry, Parks and Recreation Capital Budget for 2024. Hilger also reviewed the Health Insurance Premiums and the short-term borrowing for 2024. Discussion held. 2024 final Budget documents will be presented at the next Admin meeting.

Meeting Minutes (Continued)

- 10. Discuss Policy regarding Cost Sharing with Towns to Clean Up Properties within the County:** Discussion held on cost sharing options, with the Towns, to Clean Up Tax Delinquent Properties. Discussion on nuisance properties, using inter-governmental agreements, assessments and fair market values, and clean up costs. Corporation Counsel Stowe will reach out to the Town Chair requesting the cost sharing. This item will be on the next agenda.
- 11. Strategic Planning: 2024-2026 Strategic Plan to be reviewed by the Committee, along with the proposed County Logo. Each Committee member will be provided a printed copy:** Discussion held on the Plan. Proposed changes should be brought back to the October 4, 2023 meeting.
- 12. Discuss Long Range Financial Goals for the County:** The Committee discussed Long Range Financial Goals for Langlade County, which includes revenue goals and expenditure goals. Discussion on including Department Head input on the proposed projects, costs, grants, and expenditures. This will be on the next Department Head Agenda.
- 13. Update or Report on Activities/Grants from County Administrator:** County Administrator Hilger discussed staffing within Langlade County.
- 14. Verify date of next meeting:** October 4, 2023 at 5:30 p.m. in the County Board Room
- 15. Adjourn the meeting.** Meeting adjourned at 7:55 p.m.

Minutes submitted by:

Judy Nagel, County Clerk, Recording Secretary