

MEETING MINUTES

Committee: ADMINISTRATIVE COMMITTEE
Date: Wednesday, February 21, 2024
Time: 4:30 PM
Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting. This meeting is being taped and recorded via Jeff Demlow.

1. Meeting called to order at 4:30 PM
2. Conduct Roll Call by Chairman Pierce

ADMINISTRATIVE COMMITTEE			
Name	Role	Status	
Ben Pierce	Chairman	Present	
Todd Mayr	Member	Present	
John Medo	Member	Present	
Reinhardt Balcerzak	Member	Present	
Steve Maier	Member	Present	
Robert Benishek	Member	Present	
Bruce McDougal	Member	Present	
Others Present			
Name	Interest	Name	Interest
Robin Stowe	Corporation Counsel	Jason Hilger	County Administrator
Doug Curler	Supervisor	Several members of the public	Noted on the sign-in sheet
Mark Westen	Langlade County Sheriff	Judy Nagel	County Clerk

3. Please silence all cell phones.
4. Recite the Pledge of Allegiance.
5. **Approve/amend the minutes of the Administrative Meeting of January 17, 2024:** Motion by Maier, second by McDougal to approve the meeting minutes of January 17, 2024. All ayes, motion carried. Minutes of January 17, 2024 Administrative Meeting are approved.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:**
Members of the Public that spoke during public comment:
Samantha Ryan, Sheryl Perkins, Abby Mattek, Karin Derauf, Ada Demlow and Jeff Demlow.
7. **ARPA Project Considerations from the Public Health Department:** County Administrator Hilger stated that there are funds from the American Rescue Plan Coronavirus Recovery Funding – Local and Tribal Health Departments that are set to expire on December 31, 2024. Further discussion on the projects and spending will be on the next Administrative Agenda.
8. **Dispatcher Virtual Project Plan, including call volume and headcount:** County Administrator Hilger distributed a report, Langlade County Dispatch Radio/Call Volume. Discussion on the report, and the transition of virtual dispatching, using Marathon County. Sheriff Westen requests to speak. Westen reminded the Committee that this report is just a fraction of the role of a Dispatcher, discussing the inability to track radio traffic. Discussion held.
9. **County Administrator H/R Update, also included in this is #11 Update or report on Activities/Grants from County Administrator:** County Administrator Hilger presented a written report to the Committee, discussing staffing and the Hope House. Discussion held. Supervisor Mayr thanked the Treasurer's Office, County Clerk's Office and Langlade Abstract in the training transition of Register of Deeds Mayr.

Meeting Minutes (Continued)

10. Update or report on Activities from Corporation Counsel Stowe: Corporation Counsel Stowe discussed the recent activities of the Corp Counsel: met with NCHC leadership team on the out-patient AODA and mental health services for adults and minors in Langlade County; met with NCHC on the two nursing homes operated by NCHC, possibly selling the home in Lincoln County and the changes financially for the organization; assisting with the Wage-Hour Audit at NCHC; assisting the preparation of the TPR Jury Trial; reviewed claims against the County; Delinquent Tax Deed questions; reviewed agreement for remote Dispatcher services; and preparing the Code of Ordinances for public hearing.

Motion by Maier, second by Mayr to excuse Balcerzak at 5:47 p.m. All ayes, motion carried.

11. Update or Report on Activities/Grants from County Administrator: Covered under Agenda Item #9.

12. At approximately 5:00 p.m., consider moving into closed session pursuant to Section 19.85 (1)(e), Wisconsin Statutes, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Section 19.85 (1)(f), Wisconsin Statutes, considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to discuss funding for the Joint City/County library, the alignment of interests between the Library Board and the City & County government, and the appointment/removal of Library Board members: Corporation Counsel Stowe explained the process and necessity, if needed, to move into closed session. Chairman Pierce opened the floor for any more public comments regarding the Library. No further comments from the public. Chairman Pierce discussed the recent actions of the Library Board, going back to 2019. Motion by Medo, second by McDougal to move into closed session at 6:02 p.m. Maier, aye; Mayr; McDougal, aye; Benishek, aye; Medo, aye; and Pierce, aye. The Committee moved to the Hearing Room, across from the Board Room. Those remaining in closed session with the Committee were Curler, Hilger and Stowe.

13. At approximately 5:20 p.m., return to open session with possible action on any matters discussed in closed session: Motion by Mayr, second by Maier to return to open session at 6:32 p.m. All ayes, motion carried. The Committee returned to open session. Chairman Pierce stated no action was taken from the closed session. Corporation Counsel Stowe discussed the law change on the removal/appointment of Library Board members. Discussion held.

14. Verify the date of the next meeting: The next Admin Meeting is set for March 18, 2024 at 5:00 p.m.

15. Adjourn the meeting: The meeting adjourned at 6:48 p.m.

Minutes submitted by:

Judy Nagel, County Clerk, Recording Secretary