



MEETING MINUTES

Committee: ADMINISTRATIVE COMMITTEE
Date: Monday, November 18, 2024
Time: 4:00 PM
Location: Lower Level of the Safety Building, IT Conference Room

The following discussion was held by the Committee at the meeting detailed above:

As a courtesy to others, please silence cell phones and please notify the Chairman if you intend to record this meeting.

1. **Meeting called to order at 4:00 PM**
2. **Conduct Roll Call by Chairman Pierce.** Motion by Mayr, second by Medo to excuse Sorano. All ayes, motion carried.

ADMINISTRATIVE COMMITTEE			
Name	Role	Status	
Ben Pierce	Chairman	Present	
Justin Sorano	Vice-Chair	Absent	
John Medo	Member	Present	
Andrew Bauknecht	Member	Present	
Steve Maier	Member	Present	
Todd Mayr	Member	Present	
Bruce McDougal	Member	Present	
Others Present			
Name	Interest	Name	Interest
Robin Stowe	Corporation Counsel	Jason Hilger	County Administrator
Reinhardt Balcerzak	Supervisor	Roy Dieck	Supervisor
Jeff Wickersheim	Supervisor	Chet Haatvedt	Supervisor
Teresa Poltrock	Supervisor	Tammy Wilhelm	Supervisor
Kevin Bouche	Maintenance Director	Mark Westen	Sheriff
Dewey Chrudimsky	Maintenance	Dan Bauknecht	Chief Deputy
Jolene Hartman	Dispatch Supervisor	Heidi Walrath	Jail Administrator
Judy Nagel	County Clerk/Rec. Secretary		

3. **Please silence all cell phones.**
4. **Recite the Pledge of Allegiance.**
5. **Approve/amend the minutes of the Administrative Meeting of October 23, 2024:** Motion by McDougal, second by Medo to approve the Administrative Meeting Minutes of October 23, 2024. All ayes, motion carried.
6. **Discuss Appointment to the NCWRPC, seat currently held by Reinhardt Balcerzak, still interested in the appointment. Governor appoints from a list of two or more persons nominated by Langlade County Board:** Discussion held. Chairman Pierce agreed to submit his name to the list that the Governor appoints from.
7. **Discuss Revisions to Ordinance Section 3.02 Sale of Tax-Delinquent Land:** Corporation Counsel Stowe discussed the proposed revisions to Ordinance Section 3.02, establishing procedures for the sale of tax-delinquent real estate acquired by the County. Stowe discussed Acts 219 and 207 and US Supreme Court Decision and the template ordinance from WCA. Proposed changes consist of: If the County is not interested in immediately taking possession of the tax-delinquent property, the County Clerk requests from the Muni Clerk a re-assessment of the property; Right to Repurchase property only to single-family owner-occupied properties; determining Net Proceeds and the distribution timeline. Discussion held. Motion by Medo, second by Maier to approve the revisions to

Meeting Minutes (Continued)

Ordinance Section 3.02 Sale of Tax Delinquent Land and forward the revisions to Ordinance Section 3.02 to the County Board. All ayes, motion carried.

- 8. Discuss the recent County Employee Picnic: Numbers, Cost per Plate, Overall Opinion of the daytime County Employee Picnic:** County Administrator Hilger discussed the recent picnic, the attendance, 88, and the cost per plate, which includes beverages and dessert, \$20.85. Hilger also provided numbers for the 2022 and 2023 County Employee Picnic. Discussion held. No action. Maier suggested that the picnic discussion be placed on the May 2025 Administrative Agenda.
- 9. Discuss Employee Hams/Chamber Bucks:** County Administrator Hilger stated that in 2023, the Employees, including State Employees and LTEs and County Board received \$30 in Chamber Bucks for holiday recognition. Discussion held. Motion by McDougal, second by Mayr to give the Employees, County Board, State Employees, and LTEs \$30 Chamber Bucks for 2024 holiday recognition. All ayes, motion carried.
- 10. Discuss the Motion from the November 7, 2024, Public Safety Committee: Motion by Poltrock, second by J. Wagner to forward to the full County Board the proposal from the Sheriff's Office to amend the 2025 Budget. All ayes, motion carried:** Corporation Counsel Stowe discussed the concerns over the motion from the Public Safety Committee, about having a full-time County Administrator and the processes used for Budgeting, Employee Handbook, Administrator statutory authority, and Committee authority. Chairman Pierce discussed the unknown costs for the motion, the proper steps, and the proper Committees to get the proposal to the County Board. Discussion held. Supervisor Bauknecht requests the formation of an Ad Hoc to study the Sheriff's Proposal. No action was taken.
- 11. Update or Report on Activities from Corporation Counsel:** Corporation Counsel Stowe provided the Committee with a written Summary of Activities of the Corporation Counsel Stowe for the last month. Report available from Corporation Counsel.
- 12. County Administrator H/R Update:** County Administrator Hilger will report to the full County Board.
- 13. County Administrator Update:** County Administrator Hilger will report to the full County Board.
- 14. Verify the date of the next meeting:** To be determined.
- 15. Adjourn the meeting:** Motion by McDougal, second by Mayr to adjourn the November 18, 2024 Administrative Meeting at 5:15 p.m. All ayes, motion carried.

Minutes submitted by:

Judy Nagel, County Clerk, Recording Secretary