



## MEETING MINUTES

**Committee:** Finance Committee  
**Date:** Tuesday, September 15, 2020  
**Time:** 8:00 AM  
**Location:** County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 8:00 AM
2. Roll call was conducted:

FINANCE COMMITTEE			
Name	Role	Status	
John Medo	Chair	Present	
Don Scupien	Member	Present	
Bob Benishek	Member	Present	
Ben Pierce	Member	Present	
George Shinnars	Member	Present	
Non- Committee Members Present			
Name	Interest	Name	Interest
Pam Resch	Finance Director	Robin Stowe	Corporation Counsel
Sue Paycer	IT Department	Richard Wiegert	Supervisor
Reinhardt Balcerzak	Supervisor	Doug Curler	Supervisor
Brian Braun	Highway Commissioner	Chet Haatvedt	Register of Deeds
Laura Lewis	Staff Accountant - Highway	Art Lersch	UW Extension
Karalee Brock	UW Extension	Elizabeth Gebert	District Attorney
Duane Haakenson	Zoning Administrator	Judy Nagel	County Clerk
John B. Rhode	Judge	Ron Barger	Health & DSS Director
Erik Rantala	Forest Administrator	Nate Heuss	Maintenance Director

3. Please silence all cell phones.
4. The Committee recited the Pledge of Allegiance
5. Recognition of others present and public comments on agenda items: Chairman Medo welcomed all to the Finance Committee Meeting.
6. Consider request to buy back Parcel #012-1132.001, Town of Langlade, Langlade County, Duane Haakenson: Haakenson discussed parcel #012-1132.001, which is before the Circuit Court today regarding a junk ordinance, which property was obtained by the current owner through Langlade County delinquent tax property process. Discussion on junk ordinances, clean up of properties, and responsible party to clean up the property. Motion by Pierce, second by Shinnars to accept the advice not to buy back Parcel #012-1132.001. All ayes, motion carried.
7. Discuss request and proposed policy to payout 70 hours of PTO for Health Department Staff that are currently at their PTO Cap: Barger addressed the Committee regarding paying out 70 hours of PTO for Health Department Staff (3 employees) that are currently at their PTO cap, cannot take time off and continue to address COVID-19 issues. Stowe distributed a copy of the proposed policy, defining a class, considered interim due to COVID-19. Motion by Pierce to decline the request. Chairman Medo called three times for a second. Discussion continued. Barger requested that this request for PTO payout be referred back to Personnel Committee. Chairman Medo referred the request and policy to payout 70 hours of PTO back to the Personnel Committee.

8. **2021 Budget update, equalized value and new construction numbers:** Discussed at the September 14, 2020 meeting.

9. **Discuss and take possible action on individual County Department's 2021 budgets. These will include but not be limited to:**

**District Attorney:** District Attorney Gebert discussed 2021 District Attorney budget, discussing the changes to revenue and expenses.

**Forestry/Parks:** Forest Administrator Rantala discussed the 2021 Forestry budget, with uncertainties in revenue due to the storm damage of 2019. Discussion on the buy land account and Scout Camp. 2021 CIP for Forestry: Reforestation, \$35,000 with possible grant. Culvert replacement \$50,000, with possible grants. Gravel on County Roads.

**Parks:** Forest Administrator Rantala discussed the 2021 Parks budget. Discussion on admission fees at parks, the on-line registration system, HVAC in the shower at Veterans Park and lawn mower purchase.

**Highway:** Highway Commissioner Braun and Staff Accountant Lewis discussed the 2021 Highway budget. Discussion on miles of paving per year. 2021 CIP: Paving additional roads, county bridge/culvert aid, and County Highway Improvement Program.

**Judge's Office:** Judge Rhode discussed the Judge's Office budget and the Probate/Juvenile budget. Discussion on the elimination the deputy Probate/Juvenile Clerk position and discussing the second judgeship. No CIP for 2021.

**Probate/Juvenile Office:** discussed above.

**Economic Development:** Economic Development Director Close discussed the proposal regarding funding for the Economic Development in 2021. Close discussed the pillars of growth, business success and sustainability. Closed also discussed the marketing of the County of Trails. No CIP for 2021.

**UW Extension:** UW Extension Director Lersch and Brock discussed the 2021 Extension budget, with no concerns. No CIP for 2021.

**Register of Deeds:** Register of Deeds Haatvedt discussed the Register of Deeds 2021 budget. Discussion on ROD Modernization account and the use of the funds. No CIP for 2021.

**Land Conservation:** Zoning Administrator Haakenson discussed the 2021 Land Conservation budget. Discussion on the staffing grant used in that department. No CIP for 2021.

**Land Records and Regulations:** Zoning Administrator Haakenson discussed the 2021 Land Records and Regulations budget. Discussion on the Wisconsin Fund, expenses and revenues and fees charged. CIP for 2021: Large format printer/scanner/copier. Vehicle replacement.

**NCHC:** No discussion.

**Board of Health:** Board of Health Director Barger discussed the 2021 Health Department Budget. No CIP.

**Social Services:** Social Services Director Barger discussed the 2021 Social Services Budget. Discussion on the projected placement costs, poverty and education in Langlade County. Discussion on the enhancement request for Social Services to cover out of home placement costs.

**Maintenance Department:** Maintenance Director Heuss discussed the 2021 Maintenance Department budget. Heuss discussed the elimination of the office assistant position, short staff in the maintenance

department, budget enhancement for LTE hours for snow removal and LED conversion. 2021 CIP: energy efficiencies; water metering system; security counters; concrete replacement.

**HAWC:** no discussion.

**General Government Budgets or other department budgets:** No discussion.

The Committee recessed for lunch.

- 10. At approximately 1:15 p.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f)(e), Wis. Stats., to review employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or to review financial, medical, social or personnel histories of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to report status of cost reduction options for the 2020 & 2021 budgets previously discussed in closed sessions on August 17<sup>th</sup> and 26<sup>th</sup>.** Motion by Shinners, second by Pierce to move into closed session at 11:45 a.m. Voice vote: Shinners, aye; Pierce, aye; Medo, aye, Scupien, aye; Benishek, aye. Those remaining in closed session: Barger, Resch, Balcerzak, Stowe and Nagel. The Committee moved into closed session. Stowe left the meeting at 12:40 p.m. Westen and Bauknecht joined the meeting at 2:45 for a 15-minute budget question.
- 11. At approximately 4:30 p.m. return to open session with possible action taken on any matters discussed in closed session:** Motion by Shinners, second by Scupien to return to open session at 4:35 p.m. All ayes, motion carried.

Action taken from closed session:

Motion by Pierce, second by Scupien to excuse Benishek at 4:25 p.m. All ayes, motion carried.

Chairman Medo refers to Personnel Committee the discussion regarding job duties and compensation discussed in closed session.

Chairman Medo refers to Corporation Counsel the discussion on health insurance benefits to an elected official.

Motion by Pierce, second by Scupien to approve Sheriff's Office purchase of two used squads from the City of Antigo, and prepare them for the delivery to Social Services Department, with funding for the two used squads from the short-term borrowing. All ayes, motion carried.

Motion by Pierce, second by Shinners to direct the Finance Director to reduce all department office supply budgets by 35% for 2021 budget. All ayes, except Scupien nay, Benishek absent, motion carried.

**12. Approval of the 2021 Budget:** No action taken

**13. Discuss and approve Capital Improvement Projects (CIP) 2021 booklet and forward resolution to County Board.** No action.

**14. Verify date of next meeting:** Regular Meeting moved to September 29, 2020 at 1:00 p.m. in the County Board Room. County Board will be meetings: October 20, 2020 at 5:30 p.m. and October 27, 2020 at 5:00 for Public Hearing regarding the budget.

**15. Adjournment:** Motion by Scupien, second by Pierce to adjourn meeting at 4:40 p.m. All ayes, motion carried.

Minutes transcribed and submitted<sup>i</sup> by:

Judy Nagel

COUNTY CLERK

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