



MEETING MINUTES

Committee: Finance/Information Technology Committee
Date: Tuesday, July 20, 2021
Time: 3:00 PM
Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 3:00 PM by Chairman Medo
2. Roll call was conducted
3. Please silence all cell phones.
4. Recite the Pledge of Allegiance.

FINANCE COMMITTEE			
Name	Role	Status	
John Medo	Chairman	Present	
Ben Pierce	Member	Present	
George Shiners	Member	Present	
Robert Benishek	Member	Present	
Don Scupien	Member	Present	
Non-Committee Members Present			
Name	Interest	Name	Interest
Reinhardt Balcerzak	Supervisor	Jason Hilger	County Manager
Sandy Fischer	Supervisor	Roger Musolff	City of Antigo
Robin Stowe	Corporation Counsel	Sue Paycer	IT Director
Mark Desotell	City of Antigo	Tammy Wilhelm	Treasurer
Judy Nagel	County Clerk/Rec. Sec.		

5. **Approve previous Finance Committee meeting minutes from April 20, 2021:** Motion by Pierce, second by Benishek to approve the minutes of April 20, 2021. All ayes, motion carried.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agenda:** No public comment.
7. **Land Sales Committee: Discuss 1203 Plattsburg Street and 320 Edison Street Tax Delinquent Parcels:** Treasurer Wilhelm discussed the two parcels that are tax delinquent, in very poor condition, located in the City of Antigo. Discussion on the City/County funding for razing/demolition fund. The Committee also discussed the costs incurred when razing structures. Motion by Scupien, second by Benishek to sell the two obtain the 1203 Plattsburg Street and 320 Edison Street and then sell them for \$1 each to the City of Antigo, who will raze the structures on the property. All ayes, motion carried.
8. **Update on Resolution #61-2019: Allocate Funding to Cover the Cost related to the Clean-Up of Storm Debris & Update on FEMA reimbursement from 2019 Storm:** County Manager Hilger reported that all reimbursements have been made and the remaining money will be going to the General Fund.
9. **Fund Balance Analysis:** County Manager Hilger distributed the Fund Balance Analysis, stating most funds are on track with prior years, noting the Road and Bridge Fund substantial balance, also discussing the designated items within the Fund Balance. Discussion on Non-spendable Funds, Assigned Funds and Unassigned Funds. Hilger noted the Maintenance Project Fund will be built in to

Meeting Minutes (Continued)

the Maintenance Budget for 2022. Hilger also noted that the Lenzner Trust will be put towards scholarships for Veterans. The Committee agreed to review this at least twice a year.

10. **Discuss Resolution for Depository Banks for Langlade County Funds:** Treasurer Wilhelm stated that the County has received the first deposit of the American Rescue Funds, and she is reviewing depositories and the rates of interest. Wilhelm noted that Depositories must be designated to qualify for public funds of Langlade County Government. Motion by Pierce, second by Shinners to approve Resolution #29-2021 Designate Depositories of Public Funds and forward the Resolution to the July County Board. All ayes, motion carried. Resolution #29-2021 will be on the July County Board Agenda.
11. **Discuss Resolution to Approve Purchase of Forest Land Located in the Town of Parrish from Brown-Eckert:** Supervisor Medo showed the Committee on the wall map the location of the proposed forest land located in the Town of Parrish from Brown-Eckert. Langlade County applied and was awarded a Knowles-Nelson Stewardship Grant for the purchase of the 121 acres. The County's share of the purchase will not exceed \$120,000, with funding from the Forestry Land Acquisition Account. Discussion held. Motion by Pierce, second by Shinners to approve the purchase of 121 acres of forest land located in the Town of Parrish, with the funding, not to exceed \$120,000, from the Forestry Land Acquisition Account. All ayes, motion carried.
12. **Update on the proposed Circuit Court needs:** The Committee was provided handouts from Judge Rhode and from County Manager Hilger, explaining the proposed changes and the revenue/expenses related to the changes. Hilger reviewed the excel spreadsheet noting the current expenses, revised expenses and additional revenue/cost reductions for the Circuit Court. This information will be provided to the County Board in July.
13. **Discuss use of the American Rescue Funds (ARPA):** County Manager Hilger provided a handout to the Committee, showing the Forward Analytics ARPA Revenue Loss Calculator, using the annual growth rate calculation of 4.1%. Hilger also discussed using ARPA funding to put fiber to Elcho and Kent Towers, improving communication for the Sheriff's Department. Hilger noted that Cirinity is writing a grant for broadband, which the County can use ARPA funds as matching funds. Hilger discussed a simulcast system. No action taken, information only.
14. **Update on 2020 Audit and 2020 Year End Numbers:** County Manager Hilger noted there will be an increase in the General Fund for 2020. Hilger stated the audit went well, with no major findings, and the Auditors are scheduled to present the 2020 Audit at the August County Board.
15. **Update on Borrowing: \$3.5 Million, \$525,000 and \$1.3 Million & Update on 2021 Capital Improvement Projects (CIP):** County Manager Hilger discussed the CIP Projects for 2021 as of July 20, 2021. Discussion held. CIP will be on the August Agenda.
16. **Update from IT Director: IT Priorities:** IT Director Paycer distributed a list of IT projects, current through 2025, noting the projects and the estimated costs. Paycer reviewed the 2021 IT Items, in progress and completed, also reviewing the projected 2022 IT Projects. Information only.
17. **Budget updates; 2021 Budget Update:** County Manager Hilger reviewed the Revenue/Expenses from January 1, 2021 through July 20, 2021, noting that both revenues and expenses are right on track for 2021. Discussion held.
18. **Discuss/update on Auditor's Contract:** County Manager Hilger distributed a summary of the services and the proposed fees for auditing from 2021 through 2025 from Clifton Larson Allen LLP. Discussion on current auditor services. Discussion of the Auditor's Contract will be on the August Finance Agenda.
19. **County Manager Updates:** County Manager Hilger updated the Committee on activities of the Administrative Department, discussing staffing changes within various departments. For the August Finance Committee Agenda: discussion on separating out the Forestry Administrator and the Park & Rec Coordinator Positions.
20. **At approximately 4:15 p.m., consider moving into closed session pursuant to Section 19.85 (1)(e), Wisconsin Statutes, deliberating or negotiating the purchasing of public properties, the investing of**

Meeting Minutes (Continued)

public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to review the terms of an offer to purchase vacant land for potential parking lot near Sheriff's Office. The Committee did not go into Closed Session.

21. **At approximately 4:45 p.m., return to open session with possible action on any matters discussed in closed session.** No closed session.
22. **Discuss Resolution Authorizing Offer to Purchase Property located at 820 Second Avenue, Antigo, WI:** The Committee reviewed Resolution #27-2021: Authorizing Offer to Purchase Property Located at 820 Second Avenue, noting that an offer to purchase has been presented to the land owner, \$15,000, which offer must be approved by County Board. Motion by Pierce, second by Shinnars to approve Resolution #27-2021 and forward to County Board. The Committee discussed the use of this parcel located directly across from the Safety Building. All ayes, motion carried. Resolution #27-2021 will be forwarded to the July County Board.
23. **Verify date of next meeting:** Next Finance Committee Meeting will be August 17, 2021 at 3:00 p.m.
24. **Adjourn the meeting:** Motion by Pierce, second by Shinnars to adjourn at 5:08 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:
Judy Nagel County Clerk/Recording Secretary