

## MEETING MINUTES

**Committee:** Finance/Information Technology Committee  
**Date:** Tuesday, April 20, 2021  
**Time:** 3:00 PM  
**Location:** County Board Room, Lower Level of the Safety Building

Please note that social distancing was observed. The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 3:00 PM by Chairman Medo
2. Roll call was conducted
3. Please silence all cell phones.
4. Recite the Pledge of Allegiance.

### FINANCE COMMITTEE

Name	Role	Status
John Medo	Chairman	Present
Ben Pierce	Member	Present
George Shinnars	Member	Present
Robert Benishek	Member	Present
Don Scupien	Member	Present

### Non-Committee Members Present

Name	Interest	Name	Interest
Reinhardt Balcerzak	Supervisor	Jason Hilger	County Manager
Sandy Fischer	Supervisor	Bob Curran	Supervisor
Mark Westen	Sheriff	Sue Paycer	IT Director
Robin Stowe	Corporation Counsel	Tammy Wilhelm	Treasurer
Mark Desotell	City of Antigo	Angie Close	Economic Development
Judy Nagel	County Clerk/Rec. Sec.		

5. **Approve previous Finance Committee meeting minutes from March 9, 2021:** Motion by Pierce, second by Benishek to approve the minutes of March 9, 2021. All ayes, motion carried.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agenda:** Chairman Medo noted that the meeting agenda is short, with upcoming agenda items being: IT Priorities, 2021 mid-year numbers, 2022 proposed budget, 2023 preliminary assumptions, Auditor Contract, and 2021 budget reduction items.
7. **Elect Vice-Chair for Finance Committee:** Pierce nominates Benishek for vice chair. Chairman Medo called three times for nominations. On the call of the roll, all ayes, Benishek will be vice chair for the Finance Committee.
8. **Discuss Joint City/County Projects with Revolving Loan Fund Commitment:** Director of Administrative Services Desotell addressed the Committee regarding the utilization of the remaining \$100,000, a two-year commitment, started back in April 2019, for the expenditure of \$300,000 each (City/County) towards joint City/County related projects. Desotell discussed the Sober Living Facility, with the City/County each putting \$150,00 towards that project, the first joint project. The second was Entrepreneur Grant, \$25,000 each City/County with the City putting in the County's share. Desotell proposed using the remaining \$100,000, which the City has, using \$50,000 for Senior Center

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monthly rent and \$50,000 for demolition of condemned/dilapidated homes within the City of Antigo, with both projects coming from the City's side of the commitment, both projects being considered a joint effort. With the two proposed projects, this would finalize the financial commitment related to the RLF Close Program. Motion by Scupien, second by Shinners to close out the RLF Close Program by using \$50,000 for the Senior Center Rent and \$50,000 for demolition of homes within the City of Antigo, with all funding coming from the City's commitment. All ayes, motion carried.

9. **Discuss Resolution #20-2021: Approve Acquisition of New Teleconferencing Equipment for the Courtroom and Hearing Room:** Clerk Nagel read the proposed resolution. Discussion on funding for the project, borrowing and balance from General Fund or American Rescue Fund. Finance Director Hilger discussed the American Rescue Plan Funding. Motion by Benishek, second by Pierce to approve Resolution #20-2021 and forward this to the April County Board. All ayes, motion carried.
10. **Update on Borrowing: \$3.5 Million, \$525,000 and \$1.3 Million:** Finance Director Hilger discussed the balances in each of the borrowing projects, either the money for each borrowing project is either allocated or spent.
11. **Discuss ACS (Accounting System) Maintenance, Updates, Programming Technical Support:** Discussion on the annual maintenance and support fees paid regarding ACS. Discussion on the annual maintenance and support fees paid by Departments. Hilger will gather information on maintenance and support fees paid by departments and report back to the Finance Committee. Discussion on changing from the ACS to a windows-based system.
12. **Discuss RS #17-2021: Create One Full-Time Dispatcher Position in the Sheriff's Office:** Clerk Nagel read RS #17-2021. Hilger discussed the overtime issues in Dispatch, currently eight employees, covering 24/7 shifts. Westen discussed the benefit of adding a ninth position, covering the busy time hours and routine calls, giving respite to current staff. Motion by Pierce, second by Shinners to approve RS #17-2021 and forward to the April County Board. All ayes, motion carried. Discussion on Tech Colleges assisting in the education of dispatchers.
13. **Discuss meeting prep for Meetings:** Discussion held on future technology for County Board. Finance Committee agreed that all agendas, minutes and attachments will be emailed to the Committee. IT will work with Benishek for IT needs. Discussion on using personal emails and personal tech devices when a public record request is made.
14. **County Manager Updates:** Finance Director Hilger discussed a variety of items: RS #61-2019: Allocate Funding to Cover the Costs related to the Clean-Up of Storm Debris, allocating \$370,000 for storm debris, with the County's share of the FEMA is 12.5%. Hilger stated that Langlade County has \$319,023 remaining for the 2019 storm debris removal costs. Hilger then reviewed the Fund Balance Analysis dated 4-20-2021, discussing the fund balances, which appear to be on track with prior years, Social Services will need a transfer to correct deficit, Road and Bridge Fund has a substantial balance and many designated items in the fund balance. Hilger then discussed the proposed Highway Office Replacement Project, discussing the project and the proposed funding. Hilger reported out the action of the Forestry Committee, changing Scout Camp name to Charles De Langlade Memorial Park.
15. **Verify date of next meeting:** Next Finance Committee Meeting will be May 18, 2021 at 3:00 p.m.
16. **Adjourn the meeting:** Motion by Pierce, second by Scupien to adjourn at 4:25 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:  
Judy Nagel County Clerk/Recording Secretary