



## MEETING MINUTES

**Committee:** Agriculture & Extension and Land Conservation Committee/Solid Waste Committee  
**Date:** Monday, January 11, 2021  
**Time:** 9:00 a.m.  
**Location:** County Board Room, Lower Level of the Safety Building, 840 Clermont Street

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 9:00 a.m. by Chairperson Fischer.

### AG & EXTENSION AND LAND CONSERVATION COMMITTEE/SOLID WASTE COMMITTEE

Name	Role	Status
Sandy Fischer	Chair	Present
Ron Nye	Vice-Chair	Present
Carol Feller Gottard	Member	Present
Reinhardt Balcerzak	Member	Present
Tom Schmidt	FSA Representative/Member	Present
Thomas Bauknecht	Member	Present

### Non- Committee Members Present

Name	Interest	Name	Interest
Chris Arrowood	Land Conservation Technician	Carrie Kubacki	Health and Well Being Educator
Duane Haakenson	Zoning Administrator	Becky Rank	Deputy County Clerk/ Rec. Sec
Art Lersch	Area Extension Director	Holly Luerssen	4-H Program Coordinator
Dan Marzu	Ag Educator	Beth Meyer	Food Wise Educator
Ron Barger	Health/DSS Director		

2. Pledge of Allegiance.
3. **Approve previous meeting minutes.** Motion by Nye, second by Bauknecht to approve the previous meeting minutes of December 14, 2020. All ayes, motion carried.
4. **Public Comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** Lersch would like the Potato Board Contract on the next agenda. Arrowood would like to create policy based on Chapter 19 Ordinance.
5. **Land Conservation Business:**
  - a. **Agency reports:** None
  - b. **Update on Conservation Technician Position.** Arrowood stated Advertisement closed for this position. 22 applicants have applied. Haakenson will do the initial review of applicant and set up interviews. Information only.
  - c. **Discuss Farmland Preservation Zoning Certificate Record Retention Time.** Arrowood asked the Committee for approval to destroy old Farmland Preservation Zoning Certificate Records. Arrowood stated this form has not been used since 2011. Arrowood stated he has contacted the State and they confirmed the old docs can be destroyed. Motion by Bauknecht, second by Nye to remove Farmland Preservation Zoning Certificate Records from the retention schedule, with Arrowood contacting the Historical Society before destroying. All ayes, except Feller Gottard, motion carried.
  - d. **Discuss recommending rescinding Chapter 19, Langlade County Code of Ordinances.** Arrowood stated after review it was discussed to rescind Chapter 19 from the Code of Ordinances. Arrowood contacted the State

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who stated Chapter 19 is not needed. Stowe stated it would be more of a policy than an Ordinance. Motion by Bauknecht, second by Schmidt to rescind Chapter 19 in the Langlade County Code of Ordinances. All ayes, motion carried.

- e. **December Budget Update.** Arrowood presented the Committee with a December Budget Summary. Committee reviewed with no questions or comments. Information only.
- f. **Department Update.** Arrowood presented the Committee with a Land conservation Department Update. Arrowood discussed the SWRM Program, Nutrient Management Farmer Education Grant, 2021 Compost bins, and the 2020 Farmland Preservation Spot Checks. Report is on file in the County Clerk's office. Information only.
- g. **Reports of events attended:** Lumber Jack RC&D will be meeting virtually on Thursday, January 14, 2021.

### 6. Ag & Extension Business:

- a. **Program Updates: Health & Wellness Program, FoodWise Program, 4-H Program and Agriculture Program (including Research Station), Office Program Assistants.** The Committee each received written reports from the educators for review. Committee reviewed with questions being asked to the educators. Reports will be on file in the County Clerk's Office. Information only.
- b. **Lead Office Program Assistant position.** Lersch updated the Committee on the vacant Lead Office Program Assistant position. Lersch stated 19 applications were received with interviews being set up. Information only.
- c. **Health & Well Being position (possible FTE increase).** Barger and Lersch updated the Committee on re-organizing the Ag & Extension budget to allow Kubacki to be full-time in Langlade County, as she is currently working as a half-time educator, expanding her services, with funding in the Ag & Extension budget. Kubacki discussed the proposed position with the Committee. Motion by Bauknecht, second by Balcerzak to approve the Health & Well Being position moving to FTE, forwarding onto County Board. All ayes, motion carried. Lersch stated the University will create a MOU or position description.
- d. **December budget summary for Ag & Extension.** Lersch presented the Committee with a written December Monthly budget Summary. Committee reviewed with no questions or concerns.
- e. **Office hours overview.** Lersch updated the Committee on the current office hours. Lersch stated due to limited/intermittent staffing at this time, the office will be open 2:00-4:30 Mondays and Wednesdays and the second and third Thursday of the month.
- f. **Area Director university update:** Lersch updated the Committee on the University. Lersch stated the University staff are being recommended to take a furlough by July 2021. Lersch stated this fiscal year has a 1.7 million deficit and are under a hiring freeze. Information only.

7. **Schedule next meeting.** Monday, February 8, 2021 at 9:00 a.m.

8. **Adjourn the Meeting.** Motion by Bauknecht, second by Balcerzak to adjourn the meeting at 10:10 a.m. All ayes, motion carried.

Minutes transcribed and submitted by:  
Becky Rank,  
Recording Secretary