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MEETING MINUTES

Committee: Public Property
Date: Wednesday, March 10 2021
Time: 1:30 p.m.
Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at approximately 1:30 p.m. by Chairman Shiners.
2. Pledge of Allegiance.

PERSONNEL COMMITTEE

Name	Role	Status
George Shiners	Chair	Present
Richard Wiegert	Member	Present
Roger Buck	Member	Present
Vern Cahak	Member	Present
John Breske	Member	Present

Non-Committee Members Present

Name	Interest	Name	Interest
Zack Zagar	Rep for Lions Club	Robin Stowe	Corporation Counsel
Pete Pennington	Rep for Antigo 1 st	Becky Rank	Deputy County Clerk/ Recording Secretary
Reinhardt Balcerzak	Supervisor		

3. **Approve previous meeting minutes of February 10, 2021.** Motion by Cahak, second by Buck to approve the meeting minutes of February 10, 2021. All ayes, motion carried.
4. **Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** Consider Antigo 1st use of the Fairground stage.
5. **Update on Fairgrounds and Camp Susan scheduling, billing and event prep.** Shiners stated County Board approved for the Fairgrounds and Camp Susan to be managed by Fair Association. The Fair Association in lieu of managing the fairgrounds, the utility bills will be waived during the Fair. Stowe stated the Maintenance Department will still continue to do the pre and post inspections after each event at the fairgrounds. All fairground money will continue to be handled by the County along with billing. Any changes to the fairgrounds will need Public Property Committee approval. Klement will meet with Shiners and Stowe to finalize expectations and duties. Information only.
6. **Discuss Crime Stoppers sign on Fairground Fence.** Crime Stoppers asked permission to put up signage on the Fairground fence. Motion by Breske, second by Wiegert to approve the 4X6 sign at the fairgrounds. All ayes, motion carried.
7. **Update on Lions' Club Off-Road Races June 5 & 6, 2021, discuss sign on Fairground Fence.** Zagar asked for approval to put up signage on the Fairground fence to promote the Off-Roads Races June 5 & 6, 2021. Motion by Buck, second by Wiegert to approve promotion signage to be put on the Fairground fence. All ayes, motion carried.

Discussion held on additional fencing added to the fairgrounds for the Off-Road Races. Zagar presented a quote from Fendryk Brothers Construction. Gate would be 25' of 13' high fence (12' height chain link plus 1' of barbless barb wire on top), 24' wide double swing gate X 13' high and install an additional 40' of chain link 8' high. Discussion held on the gate. Motion by Wiegert, second by Buck to approve fencing with gate pending consideration with the Fair Association, Inc. All ayes, motion carried.

Discussion held on policy and procedural rules for use of the Multi-Purpose and Exhibition Building. Chairman Shinnars would like Zagar to put into writing what programs/exhibits he would like in each Fairground building, bringing back to Committee along with Fair Association to review policies.

- 8. Discuss request from Forestry Department for Maintenance Department to install Temporary Electrical Service and building electrical system into new Gun Range Building.** Chairman Shinnars updated the Committee on the installation of a Temporary Electrical Service at the new Gun Range Building. Maintenance Worker Sigmund created a temporary Electrical Service unit at a cost of \$1,100. Funding for this until will come from insurance reimbursement. Forestry would like Sigmund to do all electrical work at the gun range. Committee discussed and would like Forestry Department to reimburse Maintenance Department for project/salary costs. Motion by Breske, second by Buck to approve Maintenance Department doing the electrical work at the gun range pending reimbursement from Forestry Department. All ayes, motion carried.
- 9. Update on cleaning in the Courthouse, and other county buildings.** No discussion
- 10. Sober Living Update.** Shinnars updated the Committee on work completed at the Sober Living Facility. Shinnars discussed work completed and work yet to be done. Shinnars stated the project will come in under budget at roughly \$98,000.
- 11. Discuss elevated booth in the track infield.** Shinnars stated the Antigo Lions Club would be willing to contribute up to \$15,000 over three years towards the construction of a new announcement tower located on the inside of the race track at the Langlade County Fairgrounds. Shinnars is getting quotes for glass and material to do a replacement. Discussion held on having the project contracted out or having a County Maintenance Worker with helper do the project. No action taken. Ongoing agenda item.
- 12. Update on Small Projects.** Heuss did an analysis of each County Buildings making a list of small and large projects that need to be completed. Information only.
- 13. Lead Worker Update.** Shinnars stated interviews have been held. Hilger and Dulmes are working on an offer of hire. Information only.
- 14. Discuss proposed staff change for the Forestry /Maintenance Office.** Shinnars stated this was discussed at Finance Committee. Oversight approval is needed with a funding source. Shinnars would like to see a 20-per hours permanent part-time hired with 70% maintenance and 30% Forestry with the individual housed in the Forestry Office. Motion by Wiegert, second by Buck to approve a part-time permanent office staff with funding coming from the general fund. All ayes, motion carried.
- 15. Approve disposal of County Equipment:** Rank stated the County Clerk's office and Brock are preparing for an on-line sale.
- 16. Review Budget Summary.** Committee reviewed the written budget summary. Committee had no questions or concerns. Information only.
- 17. Verify Date of Next Meeting.** Wednesday, April 14, 2021 at 1:30 p.m. in County Board Room
- 18. Adjourn the Meeting.** Motion by Breske, second by Buck to adjourn the Public Property Meeting at 2:36 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:
Becky Rank, Deputy County Clerk
Recording Secretary