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LANGLADE COUNTY



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MEETING MINUTES

Committee: Public Property
Date: Wednesday, October 18, 2023
Time: 10:30 a.m.
Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at approximately 10:35 a.m. by Chairman Buck.
2. **Conduct Roll Call:** Motion by W. Wagner, second by McDougal to excuse Zager and Krueger. All ayes, motion carried.
3. Please silence all cell phones
4. Recite the Pledge of Allegiance

PUBLIC PROPERTY COMMITTEE

Name	Role	Status
Roger Buck	Chair	Present
Warren Wagner	Member	Present
Zach Zager	Member	Absent
Ronn Krueger	Member	Absent
Bruce McDougal	Member	Present

Non-Committee Members Present

Name	Interest	Name	Interest
Kevin Bouche	Maintenance Director	Becky Rank	Deputy County Clerk/ Recording Secretary
Jason Hilger	County Administrator	Kim Scharmer	Maintenance/ Forestry Administrative Assistant

5. **Approve previous meeting minutes of August 9, 2023:** Motion by McDougal, second by W. Wagner to approve the previous meeting minutes of August 9, 2023. All ayes, motion carried.
6. **Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:** None
7. **Update on: Water Heater replacement:** Maintenance Director Bouche updated the Committee on the water heater replacement in the Safety Building. Bouche stated there were two water heaters on the upper level of the Safety Building, one water heater needed to be replaced. Bouche stated due to the size the water heater it needed to be dismantled to be remove. Bouche stated two smaller water heaters have been installed, exhaust still needs to be complete. Bouche stated the existing water heater is in working order and will continue to be used. Information only.
8. **Update on Health Care Center Furnace:** Maintenance Director Bouche stated the Health Care Center Furnace will be put on the End-of-Life Plan. Bouche stated the furnace will need to be replaced in 2-3 years. Information only.
9. **Budget Update:** Maintenance/ Forestry Administrative Assistant Kim Scharmer and County Administrator Jason Hilger updated the Committee on the Maintenance Budget. Hilger stated the Department Revenue is on target and looks good. Hilger discussed the Department Expenditures going through line items. Hilger explained that some line items will need to be adjusted at the end of year. Hilger stated overall the budget is on target and is in good shape.
10. **Report from Maintenance Director:** Maintenance Director Bouche stated the biggest thing the Maintenance Department is dealing with is the replacement of the water heater in the Safety Building. Bouche stated the

chiller units in the Safety Building Kitchen and at the Safety Building. Bouche stated some of the sidewalks and parking lots are at the end of life. Information only.

- 11. 5-Year Capital End-of-Life Plan:** County Administrator Hilger stated a request was sent to all Department Heads to work on an End-of Life List per Department. Bouche stated he and his crew are compiling a list of projected projects needed for each county facility. Information only.
- 12. Updates from County Administrator regarding Public Property:** County Administrator Hilger stated the Maintenance Department is doing a great job. Hilger stated Bouche is active with his crew. Hilger will continue to work with Bouche on projected projects. Information only.
- 13. Next meeting date:** TBD
- 14. Adjourn the meeting:** Motion by W. Wagner, second by McDougal to adjourn at 11:16 a.m. All ayes, motion carried.

Recording Secretary:

Becky Rank, Deputy County Clerk