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LANGLADE COUNTY



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MEETING MINUTES

Committee: Executive Committee
Date: Tuesday, June 11, 2019
Time: 9:00 a.m.
Location: County Board Room, Lower Level of the Safety Building, 840 Clermont Street

The following discussion was held by the Committee at the meeting detailed above:

- 1 Meeting called to order at 9:00 a.m.
- 2 **Conduct Roll Call.** Motion by Pierce, second by Nye to excuse Livingston. All aye, motion carried.

EXECUTIVE/LEGISLATIVE COMMITTEE			
Name	Role	Status	
David J. Solin	Chair	Present	
Ron Nye	Member	Present	
Don Scupien	Member	Present	
William Livingston	Member	Absent	
Ben Pierce	Member	Present	
Non-Committee Members Present			
Name	Interest	Name	Interest
Sandy Fischer	Supervisor	Robert Benishek	Supervisor
Robin Stowe	Corporation Counsel	Tina Ver Hagen	Human Resources Dir.
Vern Cahak	Supervisor	Reinhardt Balcerzak	Supervisor
Ron Barger	Health and DSS Director	Pam Resch	Finance Director
Angie Close	Economic Dev. Dir.	Sue Paycer	IT Director
Ron Kaas	Citizen	Mark Westen	Sheriff
		Judy Nagel	Cty. Clerk/Rec. Secretary

- 3 **Recite the Pledge of Allegiance.**
- 4 **Approve/amend Minutes of May 14, 2019 Executive Committee Meeting:** Motion by Nye, second by Pierce to approve the minutes of May 14, 2019. All ayes, motion carried.
- 5 **Public comment on Agenda items and consideration of requests for items to be added to future meeting agendas.** No public comment.
- 6 **Review written report from Economic Development Corporation:** Economic Development Director Close reviewed the May report of the Economic Development Corporation. Close reviewed the Merit Gear closure and leading the response team. Motion by Nye, second by Scupien to accept the May Economic Development report. Information only.
- 7 **Update on the Revolving Loan Fund (RLF) Close Program:** Economic Development Director Close updated the Committee on the status of the RLF. Report distributed as of May 31, 2019 regarding the pay-off balances, projected payments of the close out loan program as of July 31, 2019. Discussion held. Information only.

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- 8 Discuss 2020 National Prevention Week in Langlade County:** The Committee was given a handout from the 2019 Forest County National Prevention Week. Chairman Solin refers this to the Board of Health for further discussion of this Community Event.
- 9 Update on the Safety Committee:** Human Resources Director Ver Hagen reported to the Executive Committee on the last Safety Committee meeting. Jodi Traas, Aegis, appeared by phone, to assist the Safety Committee on specific training for Langlade County. Pierce discussed maintenance staff on duty during storms and inclement weather, when County Buildings are open. Information only, will be on the next agenda.
- 10 Discuss response from NCWRPC regarding the request for a Space Needs Analysis Study:** Discussion held on completing the space needs analysis internally or hiring an outside service for a space needs study. Corporation Counsel Stowe suggests reviewing the entire County Operations, creating efficiencies and providing lateral support within the County. Clerk Nagel will contact NCWRPC and North Central Health Care for suggested agencies. Information only.
- 11 Schedule meeting for Ad Hoc Committee to Study the County's Long Term Building Space Needs and Program Priorities:** Chairman Solin requests that the Executive Committee handle this, following up with Agenda Item #10. Information only.
- 12 Discuss appointment to Ad Hoc Study Committee for space needs for a Community Center:** Discussion held, possibly adding this to the space needs study. Information only.
- 13 Update on transitioning to a County Administrator:** Bob Benishek discussed Resolution #40-2000: Duties to adopt a County Administrative Coordinator, which the Board did adopt in 2000, which is still in effect. In 2000, delegated duties were given to County Board Chairman, with additional duties given to County Board Chairman in 2005, and then the Board later retracted the 2005 duties given. Regardless of the old resolutions, in the 2011 AG Opinion, the County Board cannot designate Board Chairman as Administrative Coordinator (only on a temporary basis). Discussion on the statutory duties for County Administrator and delegated duties given by County Board to a County Manager. The Committee discussed Resolution #52-2018, which sunsets the current Administrative Coordinator appointment. Discussion on a possible work group to draft the County Administrator/County Manager job duties. Motion by Pierce, second by Scupien to create a work group to draft the duties given by County Board for a County Administrator/County Manager. All ayes, motion carried. Chairman Solin will appoint a work group to draft the duties of County Administrator/County Manager.
- 14 Update on Strategic Planning:** The Committee agreed to table this until Administrator/Manager is appointed.
- 15 Discuss the Fiscal Note for Resolution #25-2018: Support for a Second Circuit Court Judge for Langlade County:** Corporation Counsel Stowe reviewed with the Committee the Fiscal Note for Resolution #25-2018: Judicial Assistant, additional clerks, office space needs. Information only.
- 16 Report on activities of the Retained County Authority (RCA) Committee (North Central Health Care):** Corporation Counsel Stowe reported on the recent presentations from NCHC focusing

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on mental health (core program), transitioning birth to three to Marathon County Special Education. NCHC is requesting the three partner counties to support the transition. Michael Loy, NCHC CEO, will be presenting this proposal to the County Board. Stowe discussed the NCHC physical changes, discussed the 2019 Budget Priorities and discussion on the Sober Living. Information only.

17 Review Departmental Budgets presented to the Committee: Information only.

18 Review resolutions received from other Counties: No resolutions.

19 Schedule next meeting: July 9, 2019 at 9:00 a.m. in the County Board Room.

20 Adjourn the Meeting: Motion by Scupien, second by Pierce to adjourn the meeting at 10:40 a.m. All ayes, motion carried.

Minutes transcribed and submitted by:

Judy Nagel,
County Clerk