



MEETING MINUTES

Committee: Board of Health
Date: Wednesday, July 11th, 2018
Time: 10:00 AM
Location: Health Service Center Board Room, 1225 Langlade Rd., Antigo WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00am
2. Reminder to silence cell phones
3. Reminder that meeting is being recorded per county policy
4. The Pledge of Allegiance was recited
5. Recognize members to be excused – Dr. Flowers was excused. Holly Matucheski was absent. Motion by Balcerzak, seconded by Oberneder to excuse Dr. Flowers and Matucheski. All ayes. Motion carried.

BOH COMMITTEE		
Name	Role	Status
Robert Benishek	Chair	Present
Reinhardt Balcerzak	Committee Member	Present
Holly Matucheski	Committee Member	Absent
Arlene Bonacci	Committee Member	Present
Gloria Oberneder	Committee Member	Present
	At-Large Member	Vacant
Dr. Kristine Flowers	Medical Advisor	Excused
Judy Popelka	At-Large Member	Present
Non-Committee Members Present		
Name	Interest	
Ron Barger	Director of Health & Social Services	
Sheila Rine	Adm. Asst Health & Social Services	
Stephanie Thiede	Health Officer	
Tina Verhagen	Interim HR Director	
Darlaen Jansen	Antigo School Nurse	
Jean Turunen	Public Health Nurse	
Karen Marten	Public Health Nurse	
Jeffrey Nielsen	Community Member	
Judy Turney	Community Member	

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Julie St. Pierre	Alzheimers Association
Jennifer Cummings	ADRC
Jonette Arms	ADRC

6. Approve previous meeting minutes (June 6th, 2018). Motion by Popelka, seconded by Balcerzak to approve the minutes from June 6th, 2018. All ayes. Motion carried.
7. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None
8. Bills were reviewed.
9. Directors Report and Personnel Update – Barger discussed community work that staff does outside of the office such as health fairs, working with the school districts, businesses, etc. including brat fry fundraisers for non-profits such as Action Alliance and the Langlade Community Food pantry. Barger stated that if he allows staff to attend such functions, the staff is covered under the county liability insurance if something were to happen. Balcerzak stated it is the Health Department’s job to be out in the public, so he doesn’t see any issue with staff continuing to do this. Motion by Balcerzak, seconded by Bonacci to allow employees to work and get paid for events such as Action Alliance and Langlade Community Food pantry brat fry. All ayes. Motion carried. Jansen also mentioned that it helps to see the Health Department out in the community and supporting other community non-profits.
10. Legislative Update – Barger stated he is continuing to watch the Farm Bill. The House and Senate has passed their version of the Farm Bill, however, this week, they are to come together and come up with one bill. Also discussed the Siren Bill. Popelka said they are still having issues in White Lake and also mentioned Elcho having problems staffing their ambulance service as well. Benishek stated this is a county-wide issue and health concerns have no boundaries.
11. New Business
 - a. Conference and Workshop attendance for BOH and Staff was reviewed. Motion by Popelka, seconded by Bonacci to allow any BOH member to attend necessary meetings with per diem and mileage. All ayes. Motion carried. Barger did mention that Thiede will be attending the Health Officer training July 24th and 25th in Wausau.
 - b. Presentation by Julie St. Pierre of the Alzheimer’s Association – St. Pierre mentioned she is a Community Outreach Specialist based out of the office in Rhineland. St. Pierre serves 10 counties including Langlade. St. Pierre described some of the services she can provide including working with families dealing with loved ones who have the disease. She will meet with someone in-person or talk with them over the phone. They do have a help line available 24/7, 365 days/year based out of Chicago that anyone can call at anytime but if they can’t get the answer there, the helpline will send St. Pierre a list of the calls from her area and she will follow up with them. Handouts were reviewed. There are 2 support groups offered here in Antigo and also classes 1x/month. However, if you cannot attend a class in person, you can watch them online. The Alzheimers Walk is scheduled for Sept. 15th starting at the Antigo Middle School. Information was passed around. Benishek stated he is concerned about people not being able to afford the Adult Day Center, who may need

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- services. After discussion, the ADRC will come to the meeting next month and discuss Managed Health programs offered here.
- c. Community members request on how to fill open staff nurse position within the Health Department – Barger reviewed there is currently an open Public Health Nurse position in the Health Department, due to Thiede moving up to the Health Officer position. Several people in the community have approached Barger and would like to see a Community Health Specialist/Educator position versus a Public Health Nurse. Barger explained this would be a position similar to what Meghan Mattek at the Aspirus Hospital did, or Carrie Kubacki at the UW Extension. Barger explained there has been a decline in nurse related clinical duties/activities such as administering immunizations within the department. The Health Department still provides these services, but more people are now going to their primary care provider or Walgreens or pharmacies. Thiede gave a presentation on what a Community Health Specialist (CHS) is and what they can do. There are actually programs of study that individuals can graduate with and Stephanie Fassbender, who interned with the Health Department, actually did graduate with a degree such as this. Thiede shared the decline in numbers in certain areas and also shared duties that a nurse has to do, versus if you had a CHS, they would be able to do certain things to help lighten the load for the nurse. Handouts were passed around and discussed. Thiede also shared that surrounding counties have CHS and how many, for example, Oneida County has 5 CHS and 3 PHN. Benishek stated he doesn't like to leave just 3 PHN's in this department. Benishek states he feels the people he represents, if we don't fill this position with a PHN, it will hurt them. Thiede explained that a CHS is already trained in a lot of the stuff that a PHN will have to learn. Turunen and Marten each expressed their desire to move forward with a CHS, as well as Jansen sharing her thoughts and what she sees as a need in the community.
12. Data Report for June was passed around and discussed.
 13. Communicable Disease Update – Turunen stated we are seeing a variety of diseases including Giardia, cryptosporidium, lymes and campylobacter cases.
 14. Program Updates
 - a. Building Healthier Langelde County (BHLC) continues to meet on the 3rd Thursday of each month at 7:30 a.m., with the next meeting July 19th. There was no June meeting.
 - b. Community Health Improvement Plan (CHIP) – No changes.
 - c. Healthy Ways newsletter was passed around.
 - d. Diaper Bank – Barger shared information on the results of the last diaper drive and comparison from the year before.
 - e. HeArt Grant – Barger will be meeting with the administrator of this grant on July 26th. Currently focusing on a survey and sending out to everyone.
 15. School Nurse Update – No update from Elcho/White Lake School nurse. Jansen stated there is 2400 students in the district she is responsible for. Jansen is in the process of reviewing all health forms and will meet with all staff at the elementary level to inform them of the students health issues. Will be doing Narcan training to staff at AMS and AHS. 9 CPR courses scheduled for staff and coaches and 2 for the bus company staff. Students at the elementary schools will have plastic containers to put their hats, etc. in to

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help cut down on the number of lice cases. Jansen thanked the staff at the Health Department for all their help as she stated she couldn't do her job without our support.

16. At approximately 11:50 a.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), Wis. Stats., to review employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or to review financial, medical, social or personnel histories of specific persons, which if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; to review applications and make recommendations to the County Board for filling the vacant *at-large* member position on the Board of Health and review refilling of vacant staff nurse position within the department. Motion by Oberneder, seconded by Popelka to go into closed session at 11:50 a.m. Voice vote: Benishek, aye; Oberneder, aye; Popelka, aye; Balcerzak, aye; Bonacci, aye. The committee moved into closed session.

17. At approximately 12:10 p.m., return to open session with possible action taken on any matters discussed in closed session. Motion by Balcerzak, seconded by Popelka to return to open session at 12:10 p.m. All ayes. Motion carried. Motion by Balcerzak, seconded by Popelka to move forward with the Community Health Specialist/Educator position. Being this is a new position, will need to go to Personnel, Executive and County Board for approval. Voice vote: Benishek, no; Oberneder, yes; Popelka, yes; Bonacci, no; Balcerzak, yes. 3 ayes, 2 nays. Motion carried. If this motion fails at any of the committees, Motion by Popelka, seconded by Oberneder to refill this position with a Public Health Nurse and only need to go to Personnel Committee for refilling this position. All ayes. Motion carried.

Motion by Bonacci, seconded by Balcerzak to excused Oberneder as she has to leave for a medical appointment at 12:12p.m. All ayes. Motion carried.

Applications were reviewed from the at-large members who applied for the open position on the BOH. Both Turney and Nielsen spoke about their interest in the BOH. Benishek stated that the final approval will be from the County Board after the recommendation from the BOH. A vote will be performed and Barger will let you know. (Both Nielsen and Turney left the meeting). Motion by Popelka, seconded by Balcerzak to elect Dr. Jeffrey Nielsen as the at-large community member. All ayes. Motion carried. Barger will notify Dave Solin and Finance.

18. Old Business:

- a. Public Awareness Activities articles from the paper were passed around.
- b. T.A.D. meeting update (Treatment Alternatives and Diversion Programs) – The next meeting will be August 3rd at 9:30 a.m. in the Jury Room. Barger encouraged BOH members to attend.
- c. White Lake Community discussion to address potential closure of White Lake Clinic – Popelka stated they voted at the last meeting to merge with North Lakes Health Care. Will take about 8 months to complete the process.
- d. Discuss future BOH meeting to be held in Elcho – Benishek stated he would like the BOH meeting in Elcho to be held in Sept. Thiede will work on getting a location.

19. Referrals and Recommendations for the next meeting –The BOH orientation will be held next month now that we have a full committee. ADRC will present on Managed Care and

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services and options individuals have in our county. They will also provide an overview of services offered by the ADRC.

20. Set date for next regular meeting: August 1st, 2018 at the Health Service Center Board Room at 10 a.m.
21. Adjourn meeting. Motion by Bonacci, seconded by popelka to adjourn the meeting at 12:35 p.m. All ayes. Motion carried.

Minutes transcribed and submitted by:
Sheila Rine,
Recording Secretary