



MEETING MINUTES

Committee: Board of Health
Date: Wednesday, January 9th, 2019
Time: 10:00 a.m.
Location: Health Service Center Board Room, 1225 Langlade Rd., Antigo WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00 am
2. Reminder to silence cell phones
3. Reminder that meeting is being recorded per county policy
4. The Pledge of Allegiance was recited
5. Recognize members to be excused – Motion to excuse Dr. Kristine Flowers and Judy Popelka by Gloria Oberneder, seconded by John Medo. All ayes. Motion carried.

BOH COMMITTEE		
Name	Role	Status
Robert Benishek	Chair	Present
Reinhardt Balcerzak	Committee Member	Present
John Medo	Committee Member	Present
Arlene Bonacci	Committee Member	Present
Gloria Oberneder	Committee Member	Present
Dr. Jeffrey Nielsen	At-Large Member	Present
Dr. Kristine Flowers	Medical Advisor	Excused
Judy Popelka	At-Large Member	Excused
Non-Committee Members Present		
Name	Interest	
Ron Barger	Director of Health & Social Services	
Sheila Rine	Adm. Asst Health & Social Services	
Stephanie Thiede	Health Officer	
Darlaen Jansen	Antigo School Nurse	
Tina Verhagen	HR (part of the meeting)	
Karen Marten	PHN (part of the meeting)	

6. Approve previous meeting minutes (December 5th, 2018). Motion by Balcerzak, seconded by Medo to approve the minutes from December 5th, 2018 BOH meeting. All ayes. Motion carried.

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7. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None
8. Review departmental budgets presented to the committee – Barger reviewed the 2018 budget. It is anticipated that there will be unspent funds being returned to the county general fund.
9. Directors Report and Personnel Update
 - a. Update on open position within Health Dept. – Barger stated interviews were done and they hired Jamie Roth who will start next Monday, Jan. 14th.

At a DSS meeting, it was discussed to have the CFS workers have company phones. This was approved and when Barger talked with Pam Resch, Director of Finance, to discuss funding options. Resch suggested that Barger ask the BOH for the money to be transferred to the DSS budget to cover the costs of the phones, coming out of 2019 budget. Barger stated he wouldn't have that in the 2019 budget however, Resch said that with the new nurse not starting until Jan. 14th, there would be some funds available. Motion by Reinhardt, seconded by Medo, to approve transferring unspent wages, not to exceed \$3000, to the DSS budget, to cover the cost for 7 phones for the CFS workers. All Ayes. Motion carried. Benishek asked if there was a phone policy in place and requested that Verhagen follow up with Robin Stowe regarding this.

Barger also gave an update on the security system upgrades to the building. The cost come in below what was allocated.
10. Legislative Update – Barger passed around an update on the Exceptional Session of the state legislature held in December. Also discussed briefly the effects of the Federal Government Shut-down. Barger did hear that there will be funds available for the food share program through February but not sure after that.
11. New Business
 - a. Conference and Workshop attendance for BOH and Staff was reviewed. Motion by Balzercak, seconded by Oberneder to allow any BOH member to attend necessary meetings with per diem and mileage. All ayes. Motion carried. Benishek was pleased with the BOH and the help that this committee did with keeping the White Lake Clinic open. Also discussed having at least 1 meeting a year for the BOH in White Lake and Elcho. Benishek also suggested having a meeting in the Phlox area. Will discuss further at the next BOH meeting.
 - b. Discuss strategic plan for Health Department and make recommendations to County Board. County Board to meet in special session on Jan. 22nd at 5:00 p.m. to discuss county strategic plan – Barger is requesting clarification on what needs to be prepared before the special meeting on the 22nd. Barger stated he can produce a work plan but that is not a strategic plan. Medo stated you need to look at the SMART goals. Bonacci shared what some of her committees were doing. Barger shared a handout on strategic planning. Barger also stated that at each BOH meeting, he would like to have 1 policy being reviewed and updated as necessary. The Health Department has a lot of policies and it is up to the policy makers – which is the BOH – to review these. Next month, will discuss the Succession Policy related to the Health Officer position.
12. Data Report for December was passed around and discussed.

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- a. Data report and end of year comparison – Copies were passed around. This goes back to 2008, with a 10 year comparison. This was reviewed and discussed. Benishek requested a copy of this report be sent to Phil Beck.
13. Communicable Disease Update – Thiede stated December has been quieter but is following up on carbon monoxide exposure and in January, 2 cases of CRE, which is a disease resistant to antibiotics.
14. Program Updates
 - a. Building Healthier Langelde County (BHLC) continues to meet on the 3rd Thursday of each month at 7:30 a.m. The next meeting will be Jan. 17th. There will be a gentleman from the UW Center for Tobacco and Intervention to talk about the quit line. Also discussed Juul and vaping issues at the area schools.
 - b. Community Health Improvement Plan (CHIP) – Thiede stated she has been meeting with Meghan Mattek to do the next assessment. In order to do a CHIP, you have to do a Community Health Needs Assessment first. The CHNA is required every 5 years by the Health Department but every 3 years for the hospital. ADRC is also supposed to do them, so it is beneficial to work together. On Jan. 21st, there will be 22,000 postcards and mailings going out. A handout was also shared with a copy of the link, where you can go online to do the survey. The survey will take approximately 5-8 minutes.
 - c. Healthy Ways – The newsletter was passed around.
 - d. Diaper Bank – Marten passed around several handouts including how many diapers were dispensed in 2018. A comparison from when the program first started in 2016 until 2018, as well as what sizes of diapers were commonly dispensed. Marten stated there were about 230 families that received diapers from the diaper bank in 2018, with a lot of these families having more than 1 child.
15. HeART Grant Update – Barger stated we are in Phase 2 consideration. Will know shortly if BHLC was awarded the Phase 2 grant. Barger still has questions as to who will employ this part-time individual if the Phase 2 grant is awarded. The grant will be for \$150,000 (\$100,000 for wages and \$50,000 for supplies). Barger is requesting support of phase 2 (implementation) of the HeART grant that, if awarded, will “grant” fund a Community Health Facilitator position on a part-time basis for up to two years. This will be considered a temporary position based on available grant funding and either be employed by Langelde County or through a cooperative agreement with UW Madison and/or the Cargill Foundation. Grant request is for \$150,000. Motion by Balcerzak, seconded by Oberneder to approve moving forward on participation in phase 2 and sending this to Personnel Committee for similar consideration. All ayes. Motion carried.
16. School Nurse Update – No update from Elcho/White Lake School nurse.

Jansen stated she did attend the last school board meeting and discussed the lice issues they were having in the district. Lice is a nuisance, not a disease, therefore, they reviewed their policy and if lice is found on a child, on the day of discovery, they will be able to stay in school for the remainder of the day. Jansen also stated they had just received notice of their 7th child diagnosed with Type 1 Diabetes. Benishek asked if Jansen will be attending more school board meetings and Jansen stated she will work with the school board on this. Benishek is concerned about this as he feels that the school board members

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should be concerned about what is going on in the district regarding children's health issues, and feels Jansen should be on every school board agenda.

17. Old Business:

- a. Public Awareness Activities articles from the paper were passed around.
- b. T.A.D. meeting update (Treatment Alternatives and Diversion Programs) – The last meeting was held Friday, Jan. 4th at 9:30 a.m. in the Jury Room. Next meeting will be Feb. 1st. Barger passed around information on a screening of the Written Off that will take place on Feb. 24th at 3 p.m. at the Palace Theater, with a panel discussion to follow. Barger also passed around information on a Mental Health 1st Aid training that will be held on Feb. 22nd from 8-4:30 p.m. This was to be held at the library but we just found out yesterday, that the room is unavailable. But if you are interested in attending, you need to RSVP to Jean Turunen at the Health Dept.

18. Referrals and Recommendations for the next meeting – Barger encouraged everyone to read their WI Counties Magazine as it talks about the Farm Bill and also DSS and Child Protection and the out of home placement costs.

19. Set date for next regular meeting: Feb. 6th, 2019 at the Health Service Center Board Room at 10 a.m.

20. Adjourn meeting. Motion by Oberneder, seconded by Bonacci to adjourn the meeting at 11:35 a.m. All ayes. Motion carried.

Minutes transcribed and submitted by:

Sheila Rine,
Recording Secretary