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## MEETING MINUTES

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**Committee:** Board of Health  
**Date:** Wednesday, January 3, 2018  
**Time:** 10:00 AM  
**Location:** Health Service Center Board Room, 1225 Langlade Rd, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00 a.m.
2. Reminder to silence cell phones
3. The Pledge of Allegiance was recited
4. Roll call was conducted.

BOH COMMITTEE		
Name	Role	Status
Robert Benishek	Chair	Present
Richard Hurlbert	Committee Member	Present
Holly Matucheski	Committee Member	Present
Julie Webb	Committee Member	Absent
Gloria Oberneder	Committee Member	Present
Patty Shinnars	At-Large Member	Absent
Dr. Kristine Flowers	Medical Advisor	Present
Judy Popelka	At-Large Member	Present
Non-Committee Members Present		
Name	Interest	
Ron Barger	Excused	
Sheila Rine	Administrative Assistant	
Darlaen Jansen	Antigo Unified School District Nurse	
Stephanie Thiede	Public Health Nurse	
Alisha Resch	HR	
Meghan Mattek	Aspirus Hospital	
Jean Turunen	Public Health Nurse	
Karen Hegranes	Health Officer	

5. Approve previous meeting minutes (December 6<sup>th</sup>, 2017). Motion by Hurlbert, seconded by Oberneder to approve the minutes from December 6<sup>th</sup>, 2017. All ayes. Motion carried.

## Meeting Minutes (Continued)

6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None
7. Bills were reviewed.
8. Directors Report and Personnel Update
  - a. Barger will be on vacation and returning on January 15<sup>th</sup>.
  - b. Hegranes will be retiring and there will be a reception in her honor on Wed., Jan. 17<sup>th</sup> from 4-7 p.m. at the Refuge. All are invited. Benishek presented Hegranes with a plaque honoring Hegranes accomplishments over the past 27 years of service with the County. Benishek stated that Hegranes has touched a lot of people in Langlade County and thanked her for her years of service.
9. Legislative Update – Hegranes gave an updated on the lemonade stand bill that passed on Dec. 7<sup>th</sup>.
10. Data Report for December was passed around and discussed.
  - a. End of year data comparison was passed around and discussed.
11. Communicable Disease Update – Still seeing a few cases of Chlamydia otherwise December has been quiet. Discussed flu and Wisconsin is currently seeing moderate levels of influenza. So far, Dr. Flowers has read the vaccine is about 42% effective but still encourages everyone to get the vaccine, as it will provide protection and help decrease the number of hospitalizations and deaths.
12. Program Updates
  - a. Building Healthier Langlade County (BHLC) continues to meet on the 3<sup>rd</sup> Thursday of each month at 7:30 a.m., with the next meeting being on Jan. 18<sup>th</sup>.
  - b. Community Health Improvement Plan (CHIP) is continued being worked on with the goal to have Hegranes complete this before she retires.
  - c. Healthy Ways newsletter was passed around.
  - d. Diaper Bank – During the month of December, 68 packs of disposable diapers were handed out along with 1 cloth diaper starter kit. The holiday fundraiser brought in \$725 and 950 diapers. During the month of May, Parsons will be donating \$1 for every oil change they have done.
13. School Nurse Update – Hegranes read the report that Kathy Bowman, school nurse for Elcho and White Lake sent. Jansen stated they are focusing on staff wellness as they are seeing an increase in staff burnout due to kids emotional status. Benishek reminded Jansen that the members of the BOH are here to help. Jansen stated that her Medical Advisor, Dr. McKenna just left for New Zealand, so Dr. Snider will be filling in until he returns. Jansen also put the articles that the Health Department wrote on head lice, etc. on the school district website.
14. Old Business:
  - a. Public Awareness Activities articles from the paper were passed around.
  - b. Strengthening Families – Hegranes stated they finished up the last session of SFP on Dec. 18<sup>th</sup> and the next group will be starting on Jan. 22<sup>nd</sup> at West Elementary.
  - c. Enhanced Nurse Compact Resolution – Hegranes reported that the Governor signed the Enhanced Nurse Compact and we are now a part of it.

## Meeting Minutes (Continued)

- d. Update on Rural Geriatric Community Building Partnership Grant – Hegranes reported this is due on Jan. 15<sup>th</sup> and is being completed and ready to be sent in. Benishek stated he met with Robin Stowe as he is concerned with Hegranes leaving and she was one of the few grant writers we had, that there will be a void. He hadn't realized this and will be looking into this further.
  - e. T.A.D. meeting updates – Continue to meet in the Jury Room with the next meeting this Friday, Jan. 5<sup>th</sup> at 9:30 a.m. Mattek and Hegranes explained what is happening currently with these meetings and Benishek stated the BOH is here to help but you need to keep us informed. Mattek and Hegranes encouraged the BOH members to attend these meetings, so they can keep up to date.
15. New Business
- a. Conference and Workshop attendance for BOH and Staff was reviewed. Motion by Hurlbert, seconded by Popelka to allow any BOH member to attend necessary meetings with per diem and mileage. All ayes. Motion carried.
  - b. Presentation of “In Plain Site” – Thiede explained to the committee how the In Plain Site came about. This is sponsored by Action Alliance and Thiede has already given this presentation to families at the AMS spaghetti dinner, White Lake teacher inservice, the Towns Association and will be presenting this to the County Board on Jan. 16<sup>th</sup> and the Town of Rolling and also with Dan Bauknecht on Jan. 30<sup>th</sup> from 6-7:30 p.m. at the Antigo Public Library as they are doing a joint presentation on Drug Awareness for Families. Thiede explained that the goal is to educate parents, teachers, staff, etc. on what to look for and how youth may be hiding drugs. Everything Thiede showed here, was purchased on Amazon. Thiede emphasized how easy and inexpensive these items were to order.
  - c. Stephanie Thiede awarded all expenses paid trip to Atlanta for 2 years in a row for the Public Health Preparedness Conference – This is the 2<sup>nd</sup> year that Thiede will be able to attend this conference through this grant. Motion by Hurlbert, seconded by Popelka to approve Thiede to attend the Public Health Preparedness conference in Atlanta with the grant she received. All ayes. Motion carried.
16. Referrals and Recommendations for the next meeting – None
17. Set date for next regular meeting: February 7<sup>th</sup>, 2018 at the Health Service Center Board Room at 10:00 AM.
18. Adjourn meeting. Motion by Hurlbert, seconded by Matucheski to adjourn the meeting at 11:05 a.m. All ayes. Motion carried.

Minutes transcribed and submitted by:  
Sheila Rine,  
Recording Secretary