

Langlade County Board of Supervisors
800 CLERMONT STREET
ANTIGO, WI 54409

City of Antigo Alderpersons
700 Edison Street
Antigo, WI 54409

JOINT LIBRARY TASKFORCE MEETING MINUTES

Committee: Joint Library Taskforce

Date: Tuesday, August 27, 2024

Time: 3:00 P.M.

Location: Antigo Public Library Conference Room

The following discussion was held by the Taskforce at the meeting detailed above:

1. The meeting was called to order at 3:00 pm. This meeting was recorded.
2. Conduct Roll Call: Mary Hays has been appointed to the vacancy as a City Rep and Roy Dieck will be replacing Bruce McDougal as a County Rep.

Joint City/County Library Taskforce			
Name	Role	Status	
Ben Pierce	County Rep Co-Chair	Present	
Steve Maier	County Rep	Present	
John Medo	County Rep	Present	
Roy Dieck	County Rep	Present	
Jason Hilger	Cty. Administrator, County, non-voting	Absent	
Robin Stowe	Corp Counsel, County, non-voting	Present	
Glenn Bugni	City Rep Co-Chair	Present	
Timothy Kassis	City Rep	Present	
Mary Hays	City Rep	Absent	
Thomas Bauknecht	Mayor, City Rep	Present	
Karin Derauf	City Administrator, City, non-voting	Absent	
Mike Winter	City Attorney, City, non-voting	Absent	
Non-Committee Members Present			
Name	Interest	Name	Interest
Toni Edge	Interim Library Director	Judy Nagel	County Clerk/Rec Sec.
Reinhardt Balcerzak	CB Supervisor		

3. Please silence all cell phones
4. Recite the Pledge of Allegiance
5. **Approve/amend the minutes of the Library Taskforce of July 23, 2024:** Motion by Kassis, second by Bugni to approve the previous meeting minutes of July 23, 2024. Pierce and Maier request the July 23, 2024 minutes reflect the total number of periodicals sold and what the prorated cost of the taxpayer income should be. Discussion held. All ayes, corrected minutes are approved.
6. **Review the changes within the Library, tour, and discussion:** Toni Edge, Interim Library Director, provided the Taskforce a review of the changes and updates to the layout, and spaces within the Library. Discussion held.

Meeting Minutes (Continued)

7. **Complete the review of the Joint City/County Library Agreement:** The committee discussed the annual fiscal agent fee that the Library is to pay the City of Antigo, which fee may change next year. The committee discussed the City of Antigo petitioning to be exempt from financial calculations for tax purposes. Stowe will share the information with Matucheski and Derauf at the City. Discussion on fees the County pays for County Library patrons using out-of-county libraries. Kasis reminded the Committee that the only control the county and city have on the Library is the Library Agreement. The Committee discussed late and lost fees for Library materials, and what the Library is doing for fees and enforcement. The Committee discussed the recent book sale, the funds from the sale, and the Library Book Budget. Discussion was held on the Friends of the Library and the Library Foundation, discussion the formation of each, the control of each, and the financials.
8. **Next Meeting date:** October 15, 2024, at 4:00 PM at the Library McGinley Room
9. **Adjourn the meeting:** Motion by Bauknecht, second by Pierce to adjourn the August 27, 2024 meeting at 5:00 p.m. All ayes, motion carried.

The Committee will need to review the list of future agenda items to determine if they need discussion, further discussion, and/or removal from the list below:

Requests for items to be added to future meeting agendas:

1. Invite the interim Library Director to discuss/review: the past three years of the current capital budget; operating cost; endowment budget; reciprocity agreements for libraries in adjacent counties; and membership benefits of the WVLS for Langlade County. *Not discussed*
2. Review operating costs for APL from the last 10 years. City Administrator Karin Derauf will prepare. *Not discussed*
3. Discuss restructure of Library CIP: *Not discussed*
4. Review a breakdown of the APL Budget per line item: *Not discussed*
5. Review of the last 10 years of Capital Improvement Projects: *Not discussed*
6. Clarification from Corporation Counsel Stowe on the Memo, dated June 21, 2024, Page 3, section V (Director Taylor was advised by DPI that the Library Board should not give up their autonomy over participation in major repairs): *Corporation Counsel Stowe discussed the history of the library agreement. Originally it was proposed if the Library had sufficient funds in carryover funds, the Library would pay 1/3 of all major repairs. DPI had a concern about giving up autonomy over the carryover funds in the original agreement. The agreement states the City and County coming together to support funding in all major repairs with the understanding that the Library would pay 1/3 of the cost if funds are available. The committee would like it stated in the current agreement that it is this Committee's idea to have the outcome for the Library to be a partner with the City and County on all repairs.*
7. Clarification from Corporation Counsel Stowe on the City/County Library Agreement, Page 2, 2(c) on term limits of Library Board members, term date clarification how to ensure overlap start and end dates are clearly defined for members. *Corporation Counsel stated County Clerk Nagel provided a list of all current Library Board Members with term dates. Stowe stated the Library Board has 9 members, divided into 3 different classes with staggered terms. The staggered terms are not State-mandated. The Committee approved Corporation Counsel Stowe to work with Library Board Chair Bardo on the term limits of the current Library Board Members to prevent collision.*
8. City/County Administrators to review City/County Insurance cost and benefits, refer to the City/County Joint Library Agreement, Pages 2, 3(a): *Not discussed*
9. Permanently establish Library Taskforce, renamed Joint County/City Task Force: *Not discussed*
10. Clarification on whether a Multi-County Community Free Sharing Program Opportunity is permissible, Chairman Pierce will report: *Not discussed*
11. Elcho location compliant with Act 420: *Not discussed*

Meeting Minutes (Continued)

12. Review potential City/County shared opportunities: *New item added*
13. Invite Ben Miller, Wisconsin DPI to a joint County Board/ City Council Meeting: *New item added*
14. Review 4(b)(1) of the Agreement. The City of Antigo should not exempt itself from the Langlade County Library tax, review the usage of the Library by County/City patrons: *New item added*

Minutes transcribed and submitted by:
Judy Nagel, County Clerk, Recording Secretary