

Langlade County Board of Supervisors
800 CLERMONT STREET
ANTIGO, WI 54409

City of Antigo Alderpersons
700 Edison Street
Antigo, WI 54409

JOINT LIBRARY TASKFORCE MEETING MINUTES

Committee: Joint Library Taskforce

Date: Tuesday, June 25, 2024

Time: 5:30 P.M.

Location: County Board Room, Lower Level of the Safety Building

The following discussion was held by the Taskforce at the meeting detailed above:

1. The meeting was called to order at 5:30 pm. This meeting was recorded.
2. Conduct Roll Call:

Joint City/County Library Taskforce			
Name	Role	Status	
Ben Pierce	County Rep Co-Chair	Present	
Steve Maier	County Rep	Present	
John Medo	County Rep	Present	
Bruce McDougal	County Rep	Present	
Jason Hilger	Cty. Administrator, County, non-voting	Present	
Robin Stowe	Corp Counsel, County, non-voting	Absent	
Glenn Bugni	City Rep Co-Chair	Present	
Timothy Kassis	City Rep	Present	
Thomas Bauknecht	City Rep	Present	
Terry Brand	Mayor, City Rep	Absent	
Karin Derauf	City Administrator, City, non-voting	Present	
Mike Winter	City Attorney, City, non-voting	Present	
Non-Committee Members Present			
Name	Interest	Name	Interest
Roy Dieck	Supervisor	Reinhardt Balcerzak	Supervisor
Public in Attendance		Becky Rank	Deputy County Clerk, Rec. Sec.

3. Please silence all cell phones

4. Recite the Pledge of Allegiance

5. **Approve/amend the minutes of the Library Taskforce of June 4, 2024:** Motion by Bugni, second by Maier to approve the previous meeting minutes of June 4, 2024. All ayes, motion carried. Chairman Pierce reminded the Committee that Mayor/City Rep Brand is a voting member. Chairman Pierce and Chairman Bugni are co-chairs. Pierce stated when the Library Taskforce meetings are held at City Hall, Bugni will Chair. When the meetings are held in the County Board Room, Pierce will Chair.

6. **Discuss with possible action, the purchase of Electronic Devices for Library Board Members:** City/County representatives support purchasing devices for Library Board Members. Library Board Members are currently using their personal devices. It was stated that if the Library does not incur the initial capital cost to purchase equipment, the County Administrative Committee has approved the County to contribute to the initial purchase of the capital equipment. County Administrator Hilger will work with the County IT Department to get quotes on the equipment and software. No action was taken.

Meeting Minutes (Continued)

- 7. Review City/ County Library Agreement:** Committee reviewed the City/County Joint Library Agreement section by section: Section 1, approved; Section 2(a)(1), approved; (2), enhancement, clarification the five (5) County appointed shall reside outside the city limit; (3), approved; 2(b), reference State Statute 43.53(2); (c), approved; (d), approved; (e), approved; (f), approved; Section 3(a), approved, pending Administrators' review; (b), approved; (c), remove the word controlled adding the word managed, adding at the end per Wisconsin Statutes Chapter 43; (d), remove wording two (2) representatives adding Library Taskforce Committee; (e), Repairs in or upon the building located at 617 Clermont Street estimated to be less than \$4,999 are the responsibility of the APL Budget, all repairs more than \$5,000 will require Library Taskforce approval; (f), remove the word emergency, change amount to \$5,000. The Taskforce will continue to review the Joint Library Agreement at the next meeting, starting with Section 4.

Per co-chairmen Pierce and Bugni, the next meeting agenda items: continue reviewing the Joint Library Agreement; and the door in the Elcho Library, connecting to the School.

Requests for items to be added to future meeting agendas:

- Invite the interim Library Director to discuss/review: the past three years of the current capital budget; operating cost; endowment budget; reciprocity agreements for libraries in adjacent counties; and membership benefits of the WVLS for Langlade County.
- Review operating costs for APL from the last 10 years. City Administrator Karin Derauf will prepare.
- Discuss restructure of Library CIP
- Review a breakdown of the APL Budget per line item
- Review of the last 10 years of Capital Improvement Projects
- Clarification from Corporation Counsel Stowe on the Memo, dated June 21, 2024, Page 3, section V (Director Taylor was advised by DPI that the Library Board should not give up their autonomy over participation in major repairs)
- Clarification from Corporation Counsel Stowe on the City/County Library Agreement, Page 2, 2(c) on term limits of Library Board members, term date clarification how to ensure overlap start and end dates are clearly defined for members.
- City/County Administrators to review City/County Insurance cost and benefits, refer to the City/County Joint Library Agreement, Pages 2, 3(a)
- Permanently establish Library Taskforce, renamed Joint County/City Task Force
- Clarification on whether a Multi-County Community Free Sharing Program Opportunity is permissible, Chairman Pierce will report
- Elcho location compliant with Act 420

8. Next meeting date: July 23, 2024 @ 5:30 p.m. in the Conference Room of City Hall

9. Adjourn the meeting: Motion by Kassis, second by Bauknecht to adjourn the meeting at 7:25 p.m.

Minutes transcribed and submitted by: Becky Rank, Deputy County Clerk, Recording Secretary