

Langlade County Board of Supervisors
800 CLERMONT STREET
ANTIGO, WI 54409

City of Antigo Alderpersons
700 Edison Street
Antigo, WI 54409

JOINT LIBRARY TASKFORCE MEETING MINUTES

Committee: Joint Library Taskforce

Date: Tuesday, December 3, 2024

Time: 5:00 P.M.

Location: Antigo Public Library Conference Room

The following discussion was held by the Taskforce at the meeting detailed above:

1. The meeting was called to order at 5:00 pm. This meeting was recorded.
2. Conduct Roll Call: All present.

Joint City/County Library Taskforce							
Name		Role		Status			
Ben Pierce		County Rep Co-Chair		Present			
Steve Maier		County Rep		Present			
John Medo		County Rep		Present			
Roy Dieck		County Rep		Present			
Jason Hilger		Cty. Administrator, County, non-voting		Present			
Robin Stowe		Corp Counsel, County, non-voting		Present			
Glenn Bugni		City Rep Co-Chair		Present			
Timothy Kassis		City Rep		Present			
Mary Hayes		City Rep		Present			
Thomas Bauknecht		Mayor, City Rep		Present			
Karin Derauf		City Administrator, City, non-voting		Present			
Mike Winter		City Attorney, City, non-voting		Absent			
Non-Committee Members Present							
Name		Interest		Name		Interest	
Toni Edge		Interim Library Director		Judy Nagel		County Clerk/Rec Sec.	
Several Members of the Public							

3. Please silence all cell phones

4. Recite the Pledge of Allegiance

5. **Invitation to Antigo Public Library:** Nancy Jones attended from the Library Board.

6. **Approve/amend the minutes of the Library Taskforce of October 15, 2024:** Motion by Bugni, second by Maier to approve the previous meeting minutes of October 15, 2024. All ayes, motion carried.

7. **Review the Library Budget:** Interim Library Director Edge reviewed the 2025 Budget, discussing some of the budget changes from 2024 to 2025: increase in health insurance, increase to the City of Antigo (fiscal agent), library outreach expansion, staffing changes due to restructuring of hours of operation and full-time vs part-time staff, Senior Center Tech Tuesday and bookmobile at the Center weekly. Edge continued to answer questions

Meeting Minutes (Continued)

regarding the staff changes and the Library Board-approved 2025 budget. Discussion held. Chairman Pierce reminded the Taskforce that the reasons for the meetings: The City/County Library Agreement. Discussion on the last Library Board Meeting and the issues with the public being able to hear at the meeting.

8. **Discuss the Layoff of all part-time Library Staff:** This agenda item was discussed during the 2025 Budget discussions.
9. **Approval of the Joint City/County Library Agreement:** Motion by Bugni, second by Bauknecht to table the approval of the Joint City/County Library Agreement until a future Library Taskforce meeting. All ayes, motion carried.
10. **General Questions for the Interim Library Director Toni Edge:** The Taskforce and the public asked questions of Interim Director Edge. Bugni discussed the lack of hearing for all to hear at the Library meetings belonging to the Library Board. Questions referred to the Library Board should be answered by the Board. Chairman Pierce requests this agenda item be removed from the agenda. Voice vote, 4/4, tie vote defeats the motion, #10 remains on the agenda. Discussion on what items and the reasons the Taskforce was formed. Kassis discussed the ability to replace/remove Library Board members from the Mayor and the County Board Chairman. Library Board Secretary Jones read minutes from the September Board meeting regarding the Elcho and White Lake Library services. Hayes discussed the ordering of library books and Edge explained the process for new Library items. Questions from the Public: Nancy Bugni, Chet Haatvedt, Mary Jo Kawalski
11. **Next Meeting Date:** February 11, 2025, at 5:30 p.m. in the Library Conference Room. Kassis requests to appear by phone for the meeting in February.
12. **Adjourn the Meeting:** Motion by Kassis, second by Bugni to adjourn the December 3, 2024 meeting

Parking Lot Items that were discussed at the October 15, 2024 meeting:

1. Invite the Interim Library Director to discuss/review: the past three years of the current capital budget; operating cost; endowment budget; reciprocity agreements for libraries in adjacent counties; and membership benefits of the WVLS for Langlade County: Edge: understanding what we are paying for, wants and needs. Edge will provide more information at the December meeting.
2. Review operating costs for APL from the last 10 years. City Administrator Karin Derauf will prepare. Edge: working on a report for actual operating and capital. Edge will present the report at the February 2025 meeting.
3. Discuss restructure of Library CIP: Edge: discussed items such as boiler, bathrooms, sidewalk, and parking lot, current items to maintain. Edge will work with the Library Maintenance Director and City Clerk to establish a list. Edge will provide more at the January meeting.
4. Review a breakdown of the APL Budget per line item: This will be discussed at the December meeting.
5. Review of the last 10 years of Capital Improvement Projects: Funding, CIP, roof history, digitizing the Antigo Journal. Edge will also provide information on CIP in the January meeting.
6. Clarification from Corporation Counsel Stowe on the Memo, dated June 21, 2024, Page 3, section V: Stowe provided information to the Taskforce, no further discussion.
7. Clarification from Corporation Counsel Stowe on the City/County Library Agreement, Page 2, 2(c) on term limits of Library Board members, term date clarification how to ensure overlap start and end dates are clearly defined for members: Stowe provided information to the Taskforce on this, no further discussion.

Meeting Minutes (Continued)

8. City/County Administrators to review City/County Insurance cost and benefits, refer to the City/County Joint Library Agreement, Pages 2, 3(a): County and City Administrators will present this information in the first quarter of 2025.
9. Permanently establish Library Taskforce, renamed Joint County/City Task Force: This will be discussed further in the first quarter of 2025.
10. Clarification on whether a Multi-County Community Free Sharing Program Opportunity is permissible, Chairman Pierce will report. Edge reported that this is not possible, no further action.
11. The Elcho location compliant with Act 420: Edge, this is not applicable, no further action.
12. Review potential City/County shared opportunities: Kassis: this is not applicable at this time, but can be discussed when the Taskforce discusses #9.
13. Invite Ben Miller, Wisconsin DPI to a joint County Board/ City Council Meeting: Bardo will be in contact with Ben Miller to invite him to the December meeting.
14. Review 4(b)(1) of the Agreement. The City of Antigo should not exempt itself from the Langlade County Library tax, and review the usage of the Library by County/City patrons. This will be discussed on this agenda.

Minutes transcribed and submitted by:
Judy Nagel, County Clerk, Recording Secretary