



Langlade County Board of Supervisors

800 Clermont Street • Antigo, WI 54409

www.co.langlade.wi.us • 715-627-6200 • Fax 715-627-6303

Committee Members:

Richard Wiegert
Chair

Ben Pierce

Ron Zalewski Jr.

John Medo

Sandy Fischer

Langlade County Board: Personnel Committee

Notice of Meeting

DATE: April 7, 2021

TIME: 3:00 P.M.

PLACE: County Board Room, Lower Level of the Safety Building

Notice: A quorum of the Langlade County Board and various County Board committees may be present at this meeting. No business will be discussed nor any action taken by the Langlade County Board or any other County Board committee, other than the committee listed on this notice. It is anticipated that discussion and action may occur regarding all items posted on this agenda.

SECOND AMENDED Agenda

The Chairperson shall determine the order that agenda items are considered.

1. Call the meeting to order
2. Conduct Roll Call
3. Please silence all cell phones
4. Recite the Pledge of Allegiance
5. Approve previous meeting minutes of March 10, 2021
6. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas
7. Elect Committee Vice-Chair for Personnel Committee
8. Introduction of Payroll Specialist/HR Generalist Back up Dawn Szutkowski
9. Discuss options for expanding Wellness Benefits
10. Discuss creating a position for Recreation/Tourism Director
11. Discuss hiring LTE for Forestry/Maintenance
12. Discuss repositioning Personnel for Grant Writing
13. Discuss RS #17-201: Create One Full-Time Dispatch Position in the Sheriff's Office
14. Discuss options for changes in wages, if new hire opts not to enroll in the County Health Insurance, continued discussion from last month
15. Policy Development:
 - Employee Leave Sharing Policy, continued discussion from last month
 - Discuss revision to Dress Code Policy
 - Changes to the PTO Policy (new hires)
 - Changes to the Recruitment and Selection Policy, delegating authority to the County Manager to act as the "hiring body"
 - Rescind Resolution #11-2017, Revise Rules of the Board to Reflect Minimum Staffing plans approved for certain Departments
16. H/R Generalist to display the Employee Handbook for the Committee, using the Smart Board
17. Review list of COVID related policies/changes that occurred within the last year
18. Human Resources Report. *(Matters contained within the Human Resources Report, may qualify for discussion in closed session, as indicated below.)*
 - a. Review status of personnel investigations, if any.
 - b. Review status of changes in employment status (new hires, promotions, resignations, etc.), if any.
 - c. Review status of employment claims (Unemployment, Worker's compensation, FMLA, etc.), if any.

19. At approximately 4:00 p.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), Wis. Stats., to review employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or to review financial, medical, social or personnel histories of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; continuation of Human Resources Report.
20. At approximately 4:15 p.m., return to open session with possible action taken on any matters discussed in closed session.
21. Next meeting date
22. Adjourn the meeting

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

Approved:

NOTICE OF POSTING: April 6, 2021

DRAFT