

LANGLADE COUNTY

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AGENDA

Committee: PERSONNEL COMMITTEE with PUBLIC HEARING
Date: Wednesday, December 2, 2020
Time: 3:00 PM
Location: County Board Room, lower level of the Safety Building

The Committee may discuss and take action on any of the agenda items listed below:

As a courtesy to other, please silence cell phones and please notify the Chairman if you intend to record this meeting.

1. Call the meeting to order, approximately 3:00 p.m.
2. Conduct Roll Call.
3. Recite the Pledge of Allegiance.

**At approximately 3:05 PM Open the Public Hearing on Ordinance #7-2020:
1.063 Cutoff Reception Time for Filing and Recording Documents**

1. **Review and discuss Ordinance**
2. **Close Public Hearing**
4. Action taken on Discussion of Public Hearing RE: Ordinance
5. Approve previous meeting minutes of November 4, 2020 Personnel Committee Meeting.
6. Public comment on agenda items and consideration of requests for items to be added to future meeting agendas.
7. Discuss with action Interim COVID-19 hours of work and leave of absence policy
8. Set dates for 2021 Holiday schedule
9. Update on Health Insurance from Cottingham and Butler
 - a. Address the grandfathering of part-time employees
 - b. Review 2021 enrollments
10. Proposed Employee Handbook changes
 - a. PTO Accrual Handbook change
 - b. Approve Change in Status Form
 - c. Part-Time and Casual Employees eligibility for benefits
11. Discuss the Langlade County Human Resources Generalist/Payroll Specialist position and establish a payroll specialist/Human Resources Generalist position to be filled internally
12. Review policy options for addressing substantial changes to job duties (compensation for temporary and permanent work assignments).
13. Update on casual employment policies; wages and benefits for casual employees.

14. Update on Current Recruitment(s), If any.
15. Human Resources Director's Report. *(Matters contained within the Director's Report, may qualify for discussion in closed session, as indicated below.)*
 - a. Review status of personnel investigations, if any.
 - b. Review status of changes in employment status (new hires, promotions, resignations, etc.), if any.
 - c. Review status of employment claims (Unemployment, Worker's compensation, FMLA, etc.), if any.
16. At approximately 4:00 p.m., consider moving into closed session pursuant to Section 19.85 (1)(c)(f), Wis. Stats., to review employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or to review financial, medical, social or personnel histories of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; continuation of Human Resources Director's Report, to review staff management planning discussions.
17. At approximately 4:15 p.m., return to open session with possible action taken on any matters discussed in closed session.
18. Schedule next meeting.
19. Adjourn meeting.

Approved November 25, 2020
DON SCUPIEN,
CHAIRMAN PERSONNEL
COMMITTEE

In the event that there is a quorum of another body present that is subject Open Meetings Law, then no action by such body is contemplated. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ms. Judy Nagel, Langlade County Clerk, 800 Clermont Street, Antigo, WI 54409. Telephone: (715) 627-6200.

cc: Committee City of Antigo Clerk Robin Stowe County Dept. Heads
 Antigo Public Library Antigo Daily Journal Results Broadcasting