

September 14, 2011

The regular monthly town board meeting, as posted at Mike's Service, Bob and Joni's Northern Lights, and Strong's and published in the Antigo Daily Journal was called to order at 6:30 P.M. by Chairman Casper Buettner. Board members present were Supervisors Susan Hawley and William Majest and Mary Lee Heise, clerk. Linda Frank, treasurer, absent. Mike and Sharon Steckbauer were also present.

The Pledge of Allegiance was given by all those present.

The agenda was amended to discuss the purchase of a new copier. The agenda was then approved upon motion by Supervisor Majest and seconded by Supervisor Hawley, motion carried.

The minutes from August were approved upon motion by Supervisor Hawley and seconded by Supervisor Majest, motion carried.

Non-Board member business: A garbage complaint has come from a part-time resident in the Kriewaldt Subdivision. The person complaining was given the county's garbage ordinance. The board may be addressing this matter soon.

Unfinished Business – Setting Lake Road matter. Since the last meeting Chairman Buettner and Alex Emerich drove up to Setting Lake Road to see what needs to be done. Alex did work on the ditch area. The town sent a letter to the Federal Forest Service concerning improvements needed on the road and the residents on the road also called the forest service about this matter. The forest service put 30 loads of gravel on the road, graded it and did additional ditch work. Gary Laack called Chairman Buettner thanking the town for its help in getting the road fixed. Mr. Laack feels it is the best gravel road in the township.

Hall wiring – Jamie Popelka has been contacted concerning the wiring in the town hall. He is very busy right now working at the school, but will get to us as soon as possible. The kitchen only has a 60 amp service and the breakers usually pop if there is over use. The board would like to see the electric fixed to avoid future problems. The electric into the office will also be checked to see that we have enough service for the equipment we have. Chairman Buettner will call him again.

Spraying for flies – J & A Pest Control was contacted and will be here to spray as soon as the painting is complete.

Painting – Blackwell has called and assures us that the painting will be done after the 19<sup>th</sup>.

County Supervisory Districts – The County Supervisory District Resolution was read at the August meeting. Discussion followed. Resolution was approved upon motion by Supervisor Hawley and seconded by Supervisor Majest, motion carried. The resolution was signed and will be returned to the county.

Buettner Road Name Change – Portions of Buettner Road will be renamed in the future to help with emergency services. There have been confusions as to where on Buettner Road the ambulance or fire department is to respond to. Residents along the portion of road that will be renamed will be notified and a meeting will be held in November to finalize this matter.

Assessor's Contract – The 2012 contract was reviewed with the board and approved upon motion by Supervisor Hawley and seconded by Supervisor Majest, motion carried. Chairman Buettner signed the new contract and the clerk will return it to the assessor.

Copier for the Hall - The copier we have at the hall is not working properly. The clerk checked into when we purchased this copier and found that it is only about a year and a half old and originally cost \$416.40. We have since had it repaired at a cost of \$198.69. Another issue is that this copier does not scan. At the clerk conference in August the Government Accountability Board (election board) held a session concerning the new changes in the election laws and military and overseas ballots. According to the new law, the clerk must be able to email ballots, especially to military voters. There will be no exceptions. Prior to the meeting the clerk checked with Hadley Business machines from Wausau. (They handle the copiers for the school.) With a trade-in the copier, which will scan and fax, will cost \$1,742.00. If we lease the same machine the town will end up paying close to \$2,500.00. After further discussion Supervisor Hawley made a motion to approve the purchase of the new copier. The motion was seconded by Supervisor Majest, motion carried.

General Building and Plant – Nothing new to report.

Highway – Paving is done, shouldering will be done soon. Setting Lake is now graveled. The landscaping by the hall is now done and looks good. Gravel will be purchased from Three Seasons Excavating for shouldering.

Fire Department – nothing new to report.

Rescue Squad – Everything is going well. There were 7 runs in August and 5 of those were in the Town of Wolf River.

Cemetery – Everything looks good. Rick is caught up with all the mowing and trimming. Rick had surgery and will be back before it needs mowing again. Rick will be asked if he will trim the hedges and a trimmer will be purchased.

Recycling/Disposal Center – Everything is going well.

Correspondence: The clerk listed the election and financial workshops she will attending during the remainder of the year. The election classes will also help with the continuing education hours she needs to be certified for elections.

Towns Association Magazine: There is an article about jointly owned roads, which will be of interest to our board.

A letter was received from the Antigo Daily Journal informing us that their rates will increase by 3 per cent.

A letter was received from the Department of Revenue with the latest equalized value for the town which is \$121,250,200.

The clerk received her renewal notary papers. She stated that she would like to find the black and gold notary sign for the office door so that people know that there is a notary available.

Another letter was received from the Department of Revenue concerning election practices in the State and the implementing of "Uniform Standards of Professional Appraisal Practice" and the use of electronic format to store assessment data. Our assessor, Kelly Zillmer, is already doing this. Discussion on the good job our assessor is doing followed.

A letter from the Department of Revenue was received with a list of people who have enrolled their property into the managed forest land program.

The clerk reviewed the outline received from "Town Hall Software" for an upcoming 2 day training seminar they will hold yet this year for the new updated program.

There will be a county unit meeting held in the Town of Langlade on September 21<sup>st</sup> at 7 P.M. Tim Rusch, the new County Highway Commissioner, will be one of the speakers.

A letter was received from Rural Insurance with a brochure, showing what Rural Insurance has to offer in coverage. They would like to be considered when our insurance needs to be renewed again.

Paperwork for yearly road updates has been received. It was reviewed by the clerk and chairman and signed. It will be returned after it is double checked to make sure town lines are correct. The papers and map must be returned by October 21<sup>st</sup>.

Letter was received from a Rose Lake resident concerning problems with adjacent landowners. Easement issues need to be reviewed by the property owners.

The clerk discussed the clerk conference she attended August 22 thru 26<sup>th</sup>. She attended classes on office organization, Election updates with the Government Accountability Board. Many election changes are still in rough draft form. She attended a class on personnel records and employee handbooks. One class was on the new "Grievance Procedure" which we must have in effect by October. This must be done even if we have one employee. The clerk also attended a class on Microsoft word and excel. She talked with many clerks at the conference. During one discussion with the clerk from the City of Antigo, she found that old documents can be disposed thru a company in Wausau. They provide you with a locked secure container which you put the documents in. When it is full, you simply call them and they dispose of them for you for a nominal fee. This would save wear and tear on our small shredder.

The clerk discussed the letter received from the Government Accountability Board concerning the costs of the recall election incurred by the municipalities involved. The total for the primary

and election cost our township \$1,321.52. Statewide the cost was \$2,056,336.69. The town will not get reimbursed for these elections, nor were these extra costs in our budget. The clerk did find out that a lawsuit will be filed by the League of Women Voters over the photo I.D. bill. They feel the law is unconstitutional because it creates a new class of people who can't vote.

Bills for September were approved upon motion by Supervisor Majest and seconded by Supervisor Hawley, motion carried.

Motion to adjourn was made by Supervisor Hawley and seconded by Supervisor Majest, motion carried.